

# HQCA INTERNAL EXPENSE CLAIM

CLAIMANT:  
PREPARED BY:

Andrew Neuner  
Kristina Watkins

SIGNATURE:

DATE: April 29, 2016

## CANADIAN FUNDS

DATE	DESCRIPTION OF EXPENSE (include # of kilometers)	TRAVEL EXPENSES ONLY including airfare, accommodation, meals, taxis, transportation, parking, per diem, etc. and MILEAGE/KILOMETRES AT 52¢/KM  EXCEPT PROFESSIONAL DEVELOPMENT EXPENSES	PROFESSIONAL DEVELOPMENT including fees, tuition, airfare, accommodation, meals, taxis, transportation, parking, per diem, etc. and mileage/kilometers	MISC. EXPENSES including office supplies, photocopies, in-house meeting supplies, out-of- pocket, etc.  MUST SPECIFY  NO TRAVEL	GST at 5% (x 5 / 115)	Total Amount Claimed
		LOCAL	PROVINCIAL	OUT OF PROV.		
	Meeting w/ DM					
April 1, 2016	Taxi		\$80.63		\$2.82	\$83.25
April 1, 2016	Taxi		\$40.46		\$1.75	\$42.21
	Meeting w/ Covenant Health Senior Leadership Team					
April 4, 2016	Flight - YYC to YEG roundtrip		\$392.25		\$19.61	\$411.66
April 5, 2016	Taxi - YEG to Covenant office roundtrip		\$125.71		\$5.24	\$130.95
April 5, 2016	Taxi		\$35.72		\$1.54	\$37.26
	Meeting w/ DM					
April 13, 2016	Flight - YYC to YEG roundtrip		\$472.25		\$23.61	\$495.86
April 13, 2016	Hotel - Westin		\$210.67		\$10.13	\$220.80
April 14, 2016	Taxi		\$80.63		\$2.82	\$83.25
April 15, 2016	Taxi		\$58.65		\$2.53	\$61.18
April 15, 2016	Taxi		\$36.71		\$1.59	\$38.30
	Meeting w/ DM and CCHL Northern AB Chapter Event					\$0.00
April 14, 2016	CCHL Northern AB Chapter Event (April 22)		\$28.57		\$1.43	\$30.00
April 20, 2016	Flight - YYC to YEG		\$206.12		\$10.31	\$216.43
April 22, 2016	Hotel - Westin		\$228.81		\$10.88	\$239.69
April 21, 2016	Taxi		\$80.63		\$2.82	\$83.25
April 21, 2016	Taxi		\$33.95		\$1.47	\$35.42
April 22, 2016	Taxi		\$9.37		\$0.39	\$9.76
	Accreditation Canada Quality Conference - April 25-26					
April 6, 2016	Flight - YYC to YUL roundtrip		\$941.74		\$46.06	\$987.70
April 26, 2016	Hotel - Omni Mont-Royal		\$430.26		\$19.04	\$449.30
April 24, 2016	Taxi		\$32.85		\$1.42	\$34.27
April 24, 2016	Taxi		\$44.10		\$1.90	\$46.00
April 26, 2016	Breakfast		\$15.27		\$0.60	\$15.87
April 26, 2016	Taxi		\$43.81		\$2.19	\$46.00
April 26, 2016	Taxi		\$36.71		\$1.59	\$38.30
	National Health Leadership Conference - June 6-7					
April 6, 2016	Flight - YYC to YOW roundtrip		\$946.24		\$47.61	\$993.85
TOTALS		\$0.00	\$2,041.13	\$2,480.98	\$0.00	\$0.00
					\$219.45	\$4,751.56

EXPENSE CLAIM:

Andrew Neuner

Vendor No.

DATE OF CLAIM:

April 29, 2016

Inv. No.

FUNCTIONAL CENTRE:

	LOCAL Travel - incl. all expenses	\$0.00
	PROVINCIAL Travel - incl. all expenses	\$2,041.13
	OUT OF PROVINCE Travel - incl. all expenses	\$2,480.98
	Professional Development	\$0.00
	MISC. Expenses	\$0.00
	MISC. Expenses	\$0.00
	SUB TOTAL	\$4,522.11
FUNCTIONAL CENTRE:	00000000000	
	- GST ALLOCATION	\$219.45

Approved By Signature:

AMOUNT CLAIMED

Approved By Printed Name:

Date: 09 May 2016

A. FIELDX

\$4,740.56

4,751.56

YELLOW CAB  
18135 31 AVENUE NW  
EDMONTON AB T6N-1C2  
780-462-3456

Term Id: 45824124782162  
Item #: 1893  
VISA  
PURCHASE  
Op Id: 546552  
Card #: [REDACTED]

AID: A0000000031010

APPROVED

AMOUNT	CAD\$55.00
TIP	CAD\$8.25
=====	
TOTAL	CAD\$63.25

Ref. #: C  
Auth. #: 042992  
Resp. Code: 00  
TUR: 0000000000  
TSI: F800

BOOK ON LINE AT EDMTAXI.COM  
THANK YOU FOR BEING OUR GUEST

GST 180403070

Date: 2016/04/01 Time: 14:38:11  
Response: AUTH 042992

\*\*\*CUSTOMER COPY\*\*\*

GST = 2.62  
fare + tip = 60.63

ASSOCIATED CAB  
ALLIED LIMOUSIN  
307-41 AVENUE NE  
CALGARY AB T2E 2N4  
(403) 299-1111

SALE

MID: 4189233  
TID: DB189233 REF#: 00000002  
Batch #: 156 SEQ: 156001001002  
04/01/16 17:02:39  
CVC: Y

APPR CODE: 071458  
VISA  
[REDACTED]

\*/\*\*

AMOUNT	\$36.70
TIP	\$6.51
TOTAL	\$42.21

00 - APPROVED - 001

VISA  
AID: A0000000031010  
TVR: 00 80 00 80 00  
TSI: F8 00

THANK YOU

CUSTOMER COPY

GST = 1.75  
fare + tip = 40.46

## Kristina Watkins

**From:** noreply@itinerary.westjet.com on behalf of WestJet Airlines  
<noreply@itinerary.westjet.com>  
**Sent:** April-04-16 10:12 AM  
**To:** Kristina Watkins  
**Subject:** Reservation Confirmation



WestJet  
22 Aerial Place N.E.  
Calgary, Alberta,  
Canada  
Tel: 1-888-9378538

Thank you for choosing WestJet. Please read these important details carefully regarding your purchase and itinerary.  
Please keep this information for your records as WestJet cannot provide this information to you later than seven days after the completion of your last flight.  
This is an automated message system. Please do not respond. If you have any concerns about this message or if you have received this message in error, please contact WestJet at 1-888-9378538 (1-888-WESTJET).

### Booking Confirmation

Your reservation code is: [REDACTED] Main contact: Mr Andrew Neuner  
E-mail: [REDACTED]  
Phone Number: [REDACTED]

For more information on flying with WestJet, including baggage fees, please visit [Travel Info](#)  
Please ensure that if your travel plans include a flight on a WestJet Encore turboprop aircraft that you review the [following details](#) as there are some differences in allowances and amenities from flights on our larger WestJet Boeing 737 aircraft.  
If you are flying to Dublin, there are also some [specific regulations](#) you should be aware of before you leave.

### Guest

Mr. Andrew Neuner Flight Calgary (YYC)-Edmonton (YEG), Edmonton (YEG)-Calgary (YYC)  
WestJet FF [REDACTED]  
Ticket Number [REDACTED]  
Seat [REDACTED]

### Air Itinerary Details

WS3394 Operated by WESTJET ENCORE	Calgary, CA Tue 05 Apr, 2016 07:00 AM	Edmonton, CA Tue 05 Apr, 2016 07:54 AM	Fare type: Flex Non-stop
WS461 WestJet	Edmonton, CA Tue 05 Apr, 2016 12:25 PM	Calgary, CA Tue 05 Apr, 2016 01:14 PM	Fare type: Flex Non-stop

### Fare breakdown

Guest type	Base fare per guest	Air transportation charges per guest	Taxes, fees and charges per guest	Total fare per guest	Number of guests	Total fare
adult	CAD 284.00	CAD 24.00	CAD 93.36	CAD 401.36	x 1	CAD 401.36
						Total airfare: CAD 401.36

### Tax details

Rate code	Description	Amount
XG	Goods and Services Tax (GST)	CAD 19.11
CA	Air Travellers Security Charge (ATSC)	CAD 14.25
SQ	Airport Improvement Fee (AIF)	CAD 60.00
		Total taxes: CAD 93.36

### Fare family benefits

YYC-YEG: Flex Seat Sale Benefits

- No fee for first checked bag<sup>1</sup>
- Second checked bag fee of \$35-41.30 CAD <sup>1</sup>
- Lower change and cancellation fees

<sup>1</sup> Not applicable on flights operated by our airline partners

## Fare family benefits

### YEG-YYC: Flex Seat Sale Benefits

- No fee for first checked bag<sup>1</sup>
- Second checked bag fee of \$35-41.30 CAD <sup>1</sup>
- Lower change and cancellation fees

<sup>1</sup> Not applicable on flights operated by our airline partners

## Seats

Regular seat	WS 3394 YYC - YEG Seat [REDACTED] Mr Andrew Neuner	CAD 5.00 + CAD 0.25 Tax
Regular seat	WS 461 YEG - YYC Seat [REDACTED] Mr Andrew Neuner	CAD 5.00 + CAD 0.25 Tax
		<b>Total Seats: CAD 10.50</b>

## Total

Charged to VISA [REDACTED] **CAD 411.86**

## WestJet offers

### Get travel insurance

Don't forget to include travel insurance as part of your trip. WestJet has partnered with RBC Insurance® to provide you with the right coverage for your travel experience. [Get a quote](#)

## Important Information

Thank you for choosing WestJet

QST # 1202807956TQ0001 GST # 866112535

- Terms and conditions of carriage, baggage allowances, baggage fees and service fees may differ significantly if you are travelling on one of our [airline partners](#); it is important to familiarize yourself with the terms and conditions of the airline operating the flight. To view the baggage allowances and fees of our code-share partners, visit our [code-share baggage](#) info page.
- Positive identification is required at check-in. Please ensure the name on the reservation matches the identification for the guest prior to check in.
- Please check in a minimum of 90 minutes prior to scheduled departure for flights within Canada, and 2 hours prior for international flights and flights to the United States.
- Guests are required to be through security and at their departure gate 30 minutes prior to the scheduled departure of their flight.
- Failure to show up for the first flight segment of a scheduled round trip or multi-segment reservation will result in the cancellation of the return segment or remaining segments. The fare paid for these segments will be forfeited and compensation will not be issued.
- For detailed information on your flight visit:
  - [Fares, taxes and fees](#) (For [change/cancel guidelines](#), [baggage fees](#), [service fees](#) and other [taxes and fees](#))
  - [Baggage allowances](#) (Carry-on, checked, sporting goods, restricted items)
  - [Seat selection](#) (How it works, changing your seat and more)
  - [Inflight services](#) ([Buy on board](#), [up! magazine](#) and more)
  - [Inflight entertainment](#) for information on our live seatback television.
- Carbonzero and WestJet have teamed up to provide you the opportunity to help reduce the effects of climate change and mitigate the greenhouse gas emissions associated with air travel through the [purchase of carbon offsets](#).
- We appreciate hearing about your experience with us. If you would like to provide us with feedback, please see our [contact us](#) page and select the give feedback tab. You may also send us a letter at: WestJet Campus, Attention Guest Relations, 22 Aerial Place N.E. Calgary, Alberta Canada T2E 3J1.

316 MERIDIAN ROAD SE  
CALGARY, AB T2A 1X2

TERMINAL ID: 314-635-986  
MERCHANT ID: 43276AAF  
VEHICLE ID: 0927  
DRIVER ID: 441  
GST ACCOUNT #: 127823912  
TRIP NUMBER: 6846551  
PASSENGERS: 1

04/05/2016  
START: 05:37 END: 05:54  
DISTANCE: 170.00 RATE: 1

FARE AMOUNT: \$ 30.86

TAX AMOUNT: \$ 1.54  
TIP AMOUNT: \$ 4.86

TOTAL : \$ 37.26

VISA SALE :

APPROVAL NUMBER : 054397

\*\*\*\*\*PASSENGER COPY\*\*\*\*\*

THANK YOU  
(403)299-9999  
WWW.THECHECKERGROUP.COM



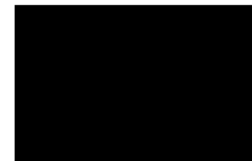
ATS GROUP  
4608 101 ST NW  
7809897099  
EDMONTON AB

CARD [REDACTED]  
CARD TYPE VISA  
DATE 2016/04/05  
TIME 1766 10:34:20  
INVOICE # 850  
RECEIPT NUMBER  
C85038760-001-031-006-0

PURCHASE  
AMOUNT \$110.00  
TIP \$22.00  
TOTAL

**\$132.00**

VISA



**APPROVED**

AUTH# 026260 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

round trip taxi service  
max tip 20.95.  
GST = 5.24  
fare + tip = 125.71.



## Kristina Watkins

**From:** Air Canada <confirmation@aircanada.ca>  
**Sent:** April-13-16 9:23 AM  
**To:** Kristina Watkins  
**Subject:** Air Canada - 14-Apr: Calgary - Edmonton (booking ref: [REDACTED]) - seat selected

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*



### Itinerary/Receipt

**Your booking is confirmed.** Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



Opens in New Window

Access your personalized Air Canada travel information

[View your planner >](#)

## Booking Information

Booking Reference: [REDACTED]

**Electronic Ticketing confirmed. This is your official itinerary/receipt.**

**Main Contact:**

Mr Andrew Neuner

**Online Services**

**Manage** my booking online (view/change my booking; select seats\*).

**Customer Care**  
Air Canada  
1-888-247-2262  
**Flight Arrivals and Departures**  
1-888-422-7533

Maple Leaf Lounge | Meal Vouchers | On My Way  
 Alert me of flight status changes directly to my mobile phone or email.  
 Flight Arrivals & Departures - check online if my flight is on time.  
 Check-in online and print my boarding pass.

\* Can my booking be changed online?

## Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8172 <sup>1</sup>	Calgary (YYC) Thu 14-Apr 2016 17:30	Edmonton, Edmonton Int'l (YEG) Thu 14-Apr 2016 18:20	0	0hr50	DH4	Flex, U	
AC8153 <sup>1</sup>	Edmonton, Edmonton Int'l (YEG) Fri 15-Apr 2016 18:40	Calgary (YYC) Fri 15-Apr 2016 19:35	0	0hr55	DH3	Flex, V	

Operated by:  
<sup>1</sup> Air Canada Express - Jazz

## Passenger Information

1: Mr Andrew Neuner : Adult (16+), Ticket Number:

Air Canada - [REDACTED] Meal Preference : **None**  
 Aeroplan : [REDACTED]  
 Payment Card: [REDACTED] Special Needs: **None**  
 Seat Selection: [REDACTED]

## Purchase Summary

Fare Summary	
Passenger Type	Adult
<b>Air Transportation Charges</b>	
Departing Flight - Flex	<b>222.00</b>
Return Flight - Flex	<b>152.00</b>
Surcharges	<b>24.00</b>

**Taxes, Fees and Charges**

Canada Airport Improvement Fee	60.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	23.61
Air Travellers Security Charge (ATSC)	14.25
Total before options (per passenger)	<b>495.86</b>
Number of passengers	x 1
Total with options	<b>495.86</b>
Travel Insurance (declined)	0.00
<b>Grand Total - Canadian dollars</b>	<b>\$495.86</b>

**Payment Information**Amount paid: **\$495.86**

The following amount (tax inclusive) will appear on your credit card or debit card statement:

Air Canada: \$495.86 (Air Transp. Charges - per ticket)

Ticket number(s):

**Fare Rules****Departing Flight** Calgary (YYC) To Edmonton (YEG) - Flex**Return Flight** Edmonton (YEG) To Calgary (YYC) - Flex**• Changes:**

- Prior to day of departure - **Change fee** per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
- **Same-day confirmed changes** at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
- **Same-day standby** is available: on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
- Flights can only be used in sequence from the place of departure specified on the itinerary.

**• Cancellations:**

- Tickets are **non-refundable** and **non-transferable**.
- **Cancellations** can be made up to 45 minutes prior to departure.
- Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.



The Westin Edmonton  
10135 100 St  
Edmonton, AB T5J 0N7  
Canada  
Tel: 780-426-3636 Fax: 780-428-1454

# WESTIN®

## HOTELS & RESORTS

Andrew Neuner  
[REDACTED]

Page Number : 1 Invoice Nbr : [REDACTED]  
Guest Number : [REDACTED]  
Folio ID : A  
Arrive Date : 14-APR-16 18:53  
Depart Date : 15-APR-16 11:00  
No. Of Guest : 1  
Room Number : [REDACTED]  
Club Account : [REDACTED]

### Information Invoice

Tax ID: 815461330RT0001

The Westin Edmonton 15-APR-16 04:00 9999

Date	Reference	Description	Charges (CAD)	Credits (CAD)
14-APR-16	G315	Internet	2.86	
14-APR-16	G315	GST	0.14	
14-APR-16	RT1701	Room Charge	194.00	
14-APR-16	RT1701	GST	9.99	
14-APR-16	RT1701	Destination Marketing Fee	5.82	
14-APR-16	RT1701	Tourism Levy	7.99	
15-APR-16	VI	Visa		-220.80
		** Total	220.80	-220.80
		*** Balance	0.00	

Continued on the next page

The Westin Edmonton  
10135 100 St  
Edmonton, AB T5J 0N7  
Canada  
Tel: 780-426-3636 Fax: 780-428-1454

# WESTIN®

## HOTELS & RESORTS

Andrew Neuner  
[REDACTED]

Page Number : 3 Invoice Nbr : [REDACTED]  
Guest Number : [REDACTED]  
Folio ID : A  
Arrive Date : 14-APR-16 18:53  
Depart Date : 15-APR-16 11:00  
No. Of Guest : 1  
Room Number : [REDACTED]  
Club Account : [REDACTED]

### EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	GST	Tour Levy	Food/Bev	Phone	Other	Total	Payment
04-14-2016	194.00	9.99	7.99	0.00	3.00	5.82	220.80	0.00
Total	194.00	9.99	7.99	0.00	3.00	5.82	220.80	0.00

AIRPORT TAXI SERVICE  
4608 101 ST.  
(7808907070)  
EDMONTON AB

CARD [REDACTED]  
CARD TYPE VISA  
DATE 2016/04/14  
TIME 1443 18:52:11  
INVOICE # 111  
RECEIPT NUMBER  
C85034608-001-036-005-0

PURCHASE  
AMOUNT \$55.00  
TIP \$8.25  
TOTAL

**\$63.25**

VISA  
[REDACTED]

**APPROVED**

AUTH# 063617 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

GST 81715 0477 RT0001

GST = 2.62  
fare + tip = 60.63

YELLOW CAB  
10135 31 AVENUE NW  
EDMONTON AB T6N-1C2  
780-462-3456

Term Id: 45024124782233  
Item #: 0763  
VISA  
PURCHASE  
Op Id: 128811  
Card #: [REDACTED]

AID: A00000000031918

APPROVED

AMOUNT CAD\$53.20  
TIP CAD\$7.98  
=====

TOTAL CAD\$61.18

Ref. #: C  
Auth. #: 011071  
Resp. Code: 00  
TUR: 0880000000  
TSI: F800

BOOK ON LINE AT EDMTAXI.COM  
THANK YOU FOR BEING OUR GUEST

GST 100403070

Date: 2016/04/15 Time: 16:07:04  
Response: AUTH 011071

\*\*\*CUSTOMER COPY\*\*\*

GST = 2.53  
fare + tip = 58.65



CANADIAN COLLEGE OF HEALTH LEADERS    COLLÈGE CANADIEN DES LEADERS EN SANTÉ

# INVOICE

Number	22116
Numéro	
Page:	1
Date:	04/14/2016 14:37

*Learning, Leading, Inspiring    Apprendre, mener, inspirer*

Sold to:  
Vendu à:  
Health Quality Council of Alberta  
Andrew Neuner, CHE  
[REDACTED]

Reference Référence	Customer No. Client	Ship Via Par l'intermédiaire de	Terms Code Limites
	1960		ON RECEIPT

Description/Comments	Amount Montant
Northern Alberta Chapter Event - 04/22/2016	
Andrew Neuner	
Fees - \$30.00 CCHL Members	\$30.00
Total	\$30.00
Total Paid	\$30.00

Remit to /  
Remis: Canadian College of Health Leaders /  
Collège canadien des leaders en santé  
292, rue Somerset Street West/ouest Ottawa, ON K2P  
0J6 Canada

Telephone/Téléphone : 613-235-7218 1-800-363-9056

Fax/Télécopieur : 613-235-5451  
GST/TPS # 10684 4442 RT0001

## Kristina Watkins

**From:** noreply@itinerary.westjet.com on behalf of WestJet Airlines  
<noreply@itinerary.westjet.com>  
**Sent:** April-20-16 11:26 AM  
**To:** Kristina Watkins  
**Subject:** Reservation Confirmation

WestJet  
22 Aerial Place N.E.  
Calgary, Alberta,  
Canada  
Tel: 1-888-9378538

Thank you for choosing WestJet. Please read these important details carefully regarding your purchase and itinerary.  
Please keep this information for your records as WestJet cannot provide this information to you later than seven days after the completion of your last flight.  
This is an automated message system. Please do not respond. If you have any concerns about this message or if you have received this message in error, please contact WestJet at 1-888-9378538 (1-888-WESTJET).

### Booking Confirmation

Your reservation code is: [REDACTED]

Main contact: Mr Andrew Neuner  
E-mail: [REDACTED]  
Phone Number: [REDACTED]

For more information on flying with WestJet, including baggage fees, please visit [Travel Info](#).  
Please ensure that if your travel plans include a flight on a WestJet Encore turboprop aircraft that you review the [following details](#) as there are some differences in allowances and amenities from flights on our larger WestJet Boeing 737 aircraft.  
If you are flying to Dublin, there are also some [specific regulations](#) you should be aware of before you leave.

### Guest

Mr. Andrew Neuner

Flight: Calgary (YYC)-Edmonton (YEG)  
WestJet FF  
Ticket Number: [REDACTED]  
Seat: YYC-YEG: 8B

### Air Itinerary Details

WS3291	Calgary, CA	Edmonton, CA	Fare type: Flex
Operated by WESTJET	Thu 21 Apr, 2016 07:00 PM	Thu 21 Apr, 2016 07:52 PM	Non-stop
ENCORE			

### Fare breakdown

Guest type	Base fare per guest	Air transportation charges per guest	Taxes, fees and charges per guest	Total fare per guest	Number of guests	Total fare
adult	CAD 152.00	CAD 12.00	CAD 47.18	CAD 211.18	x 1	CAD 211.18
						Total airfare: CAD 211.18

### Tax details

Rate code	Description	Amount
XG	Goods and Services Tax (GST)	CAD 10.06
CA	Air Travellers Security Charge (ATSC)	CAD 7.12
SQ	Airport Improvement Fee (AIF)	CAD 30.00
		Total taxes: CAD 47.18

### Fare family benefits

#### YYC-YEG: Flex Seat Sale Benefits

- No fee for first checked bag<sup>1</sup>

- Second checked bag fee of \$35-41.30 CAD <sup>1</sup>
- Lower change and cancellation fees

<sup>1</sup> Not applicable on flights operated by our airline partners

## Seats

Regular seat

WS 3291 YYC - YEG Seat 8B Mr Andrew Neuner

CAD 5.00 + CAD 0.25 Tax

Total Seats: CAD 5.25

## Total

CAD 216.43

## WestJet offers

### Get travel insurance

Don't forget to include travel insurance as part of your trip. WestJet has partnered with RBC Insurance® to provide you with the right coverage for your travel experience. [Get a quote](#)

## Important Information

Thank you for choosing WestJet

QST # 1202807956TQ0001 GST # 866112535

- Terms and conditions of carriage, baggage allowances, baggage fees and service fees may differ significantly if you are travelling on one of our [airline partners](#); it is important to familiarize yourself with the terms and conditions of the airline operating the flight. To view the baggage allowances and fees of our code-share partners, visit our [code-share baggage](#) info page.
- [Positive identification](#) is required at check-in. Please ensure the name on the reservation matches the identification for the guest prior to check in.
- Please check in a minimum of 90 minutes prior to scheduled departure for flights within Canada, and 2 hours prior for international flights and flights to the United States.
- Guests are required to be through security and at their departure gate 30 minutes prior to the scheduled departure of their flight.
- Failure to show up for the first flight segment of a scheduled round trip or multi-segment reservation will result in the cancellation of the return segment or remaining segments. The fare paid for these segments will be forfeited and compensation will not be issued.
- For detailed information on your flight visit:
  - [Fares, taxes and fees](#) (For [change/cancel guidelines](#), [baggage fees](#), [service fees](#) and other [taxes and fees](#))
  - [Baggage allowances](#) (Carry-on, checked, sporting goods, restricted items)
  - [Seat selection](#) (How it works, changing your seat and more)
  - [Inflight services](#) (Buy on board, [upl magazine](#) and more)
  - [Inflight entertainment](#) for information on our live seatback television.
- Carbonzero and WestJet have teamed up to provide you the opportunity to help reduce the effects of climate change and mitigate the greenhouse gas emissions associated with air travel through the [purchase of carbon offsets](#).
- We appreciate hearing about your experience with us. If you would like to provide us with feedback, please see our [contact us](#) page and select the give feedback tab. You may also send us a letter at: WestJet Campus, Attention Guest Relations, 22 Aerial Place N.E. Calgary, Alberta Canada T2E 3J1.

[Important Legal Notice](#)

[Terms and Conditions](#)

## Contact Information

If you have questions about your reservation, call WestJet at 1-888-937-8538 (1-888-WESTJET) and have the itinerary number ready. Thank you for choosing WestJet.



The Westin Edmonton  
10135 100 St  
Edmonton, AB T5J 0N7  
Canada  
Tel: 780-426-3636 Fax: 780-428-1454

# WESTIN®

## HOTELS & RESORTS

Andrew Neuner  
[REDACTED]

Page Number : 1 Invoice Nbr : [REDACTED]  
Guest Number : [REDACTED]  
Folio ID : A  
Arrive Date : 21-APR-16 20:34  
Depart Date : 22-APR-16 13:32  
No. Of Guest : 1  
Room Number : [REDACTED]  
Club Account : [REDACTED]

### Tax Invoice

Tax ID : 815461330RT0001

The Westin Edmonton 22-APR-16 13:40 MRONDEAU

Date	Reference	Description	Charges (CAD)	Credits (CAD)
21-APR-16	459	In Room Dining	38.02	
21-APR-16	04/21	-ADJ Guest Incentive Programs		-15.00
21-APR-16	RT1020	Room Charge	175.00	
21-APR-16	RT1020	GST	9.01	
21-APR-16	RT1020	Destination Marketing Fee	5.25	
21-APR-16	RT1020	Tourism Levy	7.21	
22-APR-16	VI	[REDACTED]		--219.49
** Total			234.49	-234.49
*** Balance			0.00	

FUEL YOUR BODY - it's easy to maintain a healthy lifestyle on the road. Our extensive SuperFoodsRx(TM) menu features nutrient-rich, delicious dishes that fuel your body and give you the focused energy you need. Discover dishes to supercharge your day at [westin.com/eatwell](http://westin.com/eatwell)

Continued on the next page

The Westin Edmonton  
10135 100 St  
Edmonton, AB T5J 0N7  
Canada  
Tel: 780-426-3636 Fax: 780-428-1454

# WESTIN®

## HOTELS & RESORTS

Andrew Neuner

Page Number : 2 Invoice Nbr :   
Guest Number :   
Folio ID : A  
Arrive Date : 21-APR-16 20:34  
Depart Date : 22-APR-16 13:32  
No. Of Guest : 1  
Room Number :   
Club Account :

As a Starwood Preferred Guest you have earned at least 426 Starpoints for this visit

Tell us about your stay. [www.westin.com/reviews](http://www.westin.com/reviews)

### EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	GST	Tour Levy	Food/Bev	Phone	Other	Total	Payment
04-21-2016	175.00	9.01	7.21	38.02	0.00	-9.75	219.49	0.00
04-22-2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-219.49
Total	175.00	9.01	7.21	38.02	0.00	-9.75	219.49	-219.49

Westin Edmonton  
10135 100 St NW  
Edmonton, AB T5J 0N7  
(780) 425-3636  
GST#861336493RT0005

910790002 Wossen

CHK 459 TBL 1020/1 GST 1  
neuner  
21 APR '16 20:59 PM

1 Club Sandwich	17.00
1 Milk 2%	7.00
1 Delivery Charge	5.00

Subtotal	\$29.00
Service Charge	\$4.35
GST	\$1.67 ✓
<b>Total Due</b>	<b>\$35.02</b>

GRATUITY: 3.00

TOTAL: 38.02

ROOM #: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

CAPITAL TAXI LTD  
9762 54 AVE NW UNIT  
EDMONTON AB T6E 0A9  
TEL: 780-468-4679 car#360

Term Id: 78021494  
Invoice #: 0001077  
**VISA PURCHASE  
CREDIT**  
App Label: VISA  
ATD: 00000000031010  
IVR: 0000000000  
ISI: F800  
Card #: [REDACTED]

APPROVED 000  
THANK YOU

AMOUNT	\$55.00
TIP	\$8.25
=====	
<b>TOTAL</b>	<b>\$63.25</b>

No signature required

Seq. #: 1001125 0  
Auth. #: 016029  
TC: 36780985805EE638  
TS: 20160421203054  
Date: 2016/04/21 Time: 20:30:47

\*\*\*CUSTOMER COPY\*\*\*

GST = 2.62  
fare + tip = 60.63



<http://globalink.ca/1079room>

tip max 20% = 5.52

ASSOCIATED CAB  
ALLIED LIMOUSIN  
307-41 AVENUE NE  
CALGARY AB T2E 2N4  
(403) 299 1111

**SALE**

MID: 4189233  
TID: RX189233 REF#: 00000006  
Batch #: 086 SEQ: 086001001006  
04/15/16 19:58:53  
CVC: Y

APPR CODE: 055588

VISA

AMOUNT	\$33.30
TIP	\$5.00
TOTAL	\$38.30

00 - APPROVED - 001

VISA

AID: A0000000031010  
TVR: 00 80 00 80 00  
TS: F8 00

THANK YOU

CUSTOMER COPY

CHECKER/YELLOW CAB  
316 MERIDIAN ROAD SE  
CALGARY, AB T2A 1X2

Merchant ID: 4327650J

Driver ID: 10516

Record Num.: 0002

**Sale**

Application Label: VISA

AID: A0000000031010

VISA

Entry Method: Chip

Amount: \$ 38.80

Tip: \$ 4.62

Total: CAD\$ 35.42

2016/04/21

17:50:24

Resp Code: 00

TVR: 0080008000  
TS: F800

Invit: 001211

Appr Code: 007254

Apprvd: Online

Batch#: 000553

TRN Ref #: 466112858241188

Validation Code:

3GHZ

DESCRIPTION:

THANK YOU  
14831259-9999

GST = 1.59

fare + tip = 36.71

GST = 1.47

fare + tip = 33.95.

YELLOW CAB  
18135 31 AVENUE NW  
EDMONTON AB T6H-1C2  
780-462-3456

Term Id:45024124782137  
Item #:0288  
DTSA  
PURCHASE  
Op Id:74933  
Card #:

AID:A0000000031010

APPROVED

AMOUNT	CAD\$8.20
TIP	CAD\$1.64
	=====
TOTAL	CAD\$9.84

Ref. #: C  
Auth. #: 053484  
Resp. Code: 00  
TVR: 0000000000  
TSI: F800

BOOK ON LINE AT EDMTAXI.COM  
THANK YOU FOR BEING OUR GUEST

GST 100403070

Date: 2016/04/22 Time: 13:35:12  
Response: AUTH 053484

\*\*\*CUSTOMER COPY\*\*\*

max tip 20% = 1.56

GST = .39

fare + tip = 9.37

## Kristina Watkins

**From:** Air Canada <confirmation@aircanada.ca>  
**Sent:** April-06-16 8:54 AM  
**To:** Kristina Watkins  
**Subject:** Air Canada - 24-Apr: Calgary - Montreal (booking ref: KZUKNM) - seat selected

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*



### Itinerary/Receipt

**Your booking is confirmed.** Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



Opens in New Window

Access your personalized Air Canada travel information

[View your planner >](#)

## Booking Information

**Booking Reference:** [REDACTED]

**Electronic Ticketing confirmed. This is your official itinerary/receipt.**

**Main Contact:**

Mr Andrew Neuner



**Online Services**

Manage my booking online (view/change my booking; select seats\*).

**Customer Care**  
**Air Canada**

1-888-247-2262

**Flight Arrivals and Departures**

1-888-422-7533





**Select Seats**

Maple Leaf Lounge | Meal Vouchers | On My Way

**Alert me** of flight status changes directly to my mobile phone or email.**Flight Arrivals & Departures** - check online if my flight is on time.**Check-in online** and print my boarding pass.

\* Can my booking be changed online?

## Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC160	Calgary (YYC) Sun 24-Apr 2016 06:10	Montreal, Trudeau (YUL) Sun 24-Apr 2016 12:17	0	4hr07	320	Flex, G	
AC187	Montreal, Trudeau (YUL) Tue 26-Apr 2016 14:40	Calgary (YYC) Tue 26-Apr 2016 17:20	0	4hr40	320	Flex, G	



F: Food for purchase on board All Air Canada Café purchases made on board Air Canada and Air Canada rouge flights, as well as on Air Canada Express flights operated by Jazz, are payable only with Visa, MasterCard and American Express credit cards.

## Passenger Information

1: Mr Andrew Neuner : Adult (16+), Ticket Number:

Air Canada -  
Aeroplan :Meal  
Preference : None

Payment Card:

Special Needs: None

Seat Selection:

## Purchase Summary

**Fare Summary**

Passenger Type

**Adult****Air Transportation Charges**

Departing Flight - Flex

**412.00**

Return Flight - Flex	382.00
Surcharges	76.00
<b>Taxes, Fees and Charges</b>	
Canada Airport Improvement Fee	55.00
Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)	2.49
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	46.96
Air Travellers Security Charge (ATSC)	14.25
Total before options (per passenger)	988.70
Number of passengers	x 1
Total with options	988.70
Travel Insurance (declined)	0.00
<b>Grand Total - Canadian dollars</b>	<b>\$988.70</b>

### Payment Information

**Credit/Debit Card** [REDACTED] Amount paid: **\$988.70**

The following amount (tax inclusive) will appear on your credit card or debit card statement:

Air Canada: \$988.70 (Air Transp. Charges - per ticket)

Ticket number(s): [REDACTED]

## Fare Rules

**Departing Flight Calgary (YYC) To Montreal (YUL) - Flex**

**Return Flight Montreal (YUL) To Calgary (YYC) - Flex**

- **Changes:**

- Prior to day of departure - **Change fee** per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
- **Same-day confirmed changes** at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
- **Same-day standby** is available: on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
- Flights can only be used in sequence from the place of departure specified on the itinerary.

- **Cancellations:**

- Tickets are **non-refundable** and **non-transferable**.
- **Cancellations** can be made up to 45 minutes prior to departure.
- Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per

## Kristina Watkins

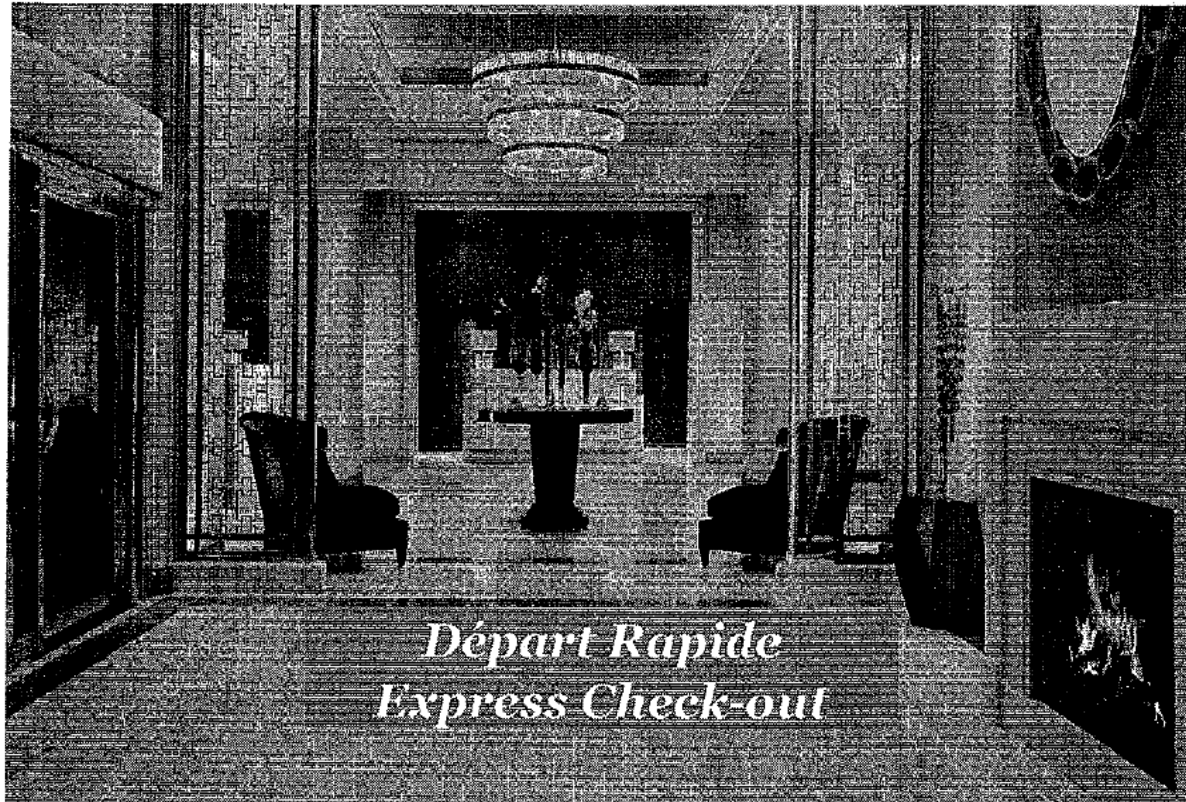
---

**From:** Andrew Neuner  
**Sent:** April-29-16 10:34 AM  
**To:** Kristina Watkins  
**Subject:** FW: Omni Hotels Guest Folio [REDACTED]

---

**From:** [guestfolio@omnihotels.com](mailto:guestfolio@omnihotels.com) [<mailto:guestfolio@omnihotels.com>]  
**Sent:** Tuesday, April 26, 2016 2:19 AM  
**To:** Andrew Neuner  
**Subject:** Omni Hotels Guest Folio [REDACTED]

OMNI HOTELS & RESORTS  
mont-royal | montréal



Andrew Neuner,

Merci d'avoir séjourné avec nous, à l'Omni Mont-Royal. Un état de compte a été imprimé ce matin à 2h00 am.

Si vous prévoyez des frais additionnels après cette heure et que vous avez besoin de votre note finale, n'hésitez pas à passer par la Réception au moment de votre départ ou [cliquez ici](#) pour recevoir un état de compte à jour.

### **Prêt à quitter?**

Si le total de vos charges est exact, cliquez sur le bouton **Départ Rapide** ci-dessus. Vous n'aurez qu'à déposer vos clés de chambre dans la boîte « départ rapide » située dans le lobby.

### **Questions?**

Si vous avez des questions ou commentaires concernant votre facture, n'hésitez pas à passer par la Réception.

Si vous avez des commentaires concernant votre séjour, veuillez les adresser à notre directrice générale, Dominique Lapointe à l'adresse courriel [dlapointe@omnihotels.com](mailto:dlapointe@omnihotels.com)

**Nous espérons que votre séjour a été des plus agréables et anticipons le plaisir de vous accueillir à nouveau bientôt!**

Thank you for staying with us at **Hotel Omni Mont-Royal**. Your statement as of **2:00 a.m.** is listed below.

If you have any changes or have incurred any additional charges after this time, please visit the front desk or [click here](#) to receive an updated statement.

### **Ready to Check-out?**

If all charges are accurate, simply click the **Express Check-out** button above. Then drop your keys in the convenient Express Check-out Box located in the lobby.

## Questions?

If you have any questions about your bill, please come to the front desk.

If you have any comments regarding your stay, please direct them to our General Manager, Dominique Lapointe at [dlapointe@omnihotels.com](mailto:dlapointe@omnihotels.com)

We hope you have enjoyed your stay with us and look forward to having you as our guest again soon!

---

### Folio Andrew Neuner Confirmation

**Hotel Omni Mont-Royal**  
1050, Rue Sherbrooke Ouest  
Montreal QC CA H3A 2R6  
Téléphone/Phone: 514-284-1110  
T.P.S.: 142771351  
T.V.Q.: 1021998393TQ0001

No. de  
chambre/Room [REDACTED]  
No:  
Nombre de  
nuits/Nights: 2  
Arrivée/Arrival: 04/24/2016  
Départ/Departure: 04/26/2016

Date	Item	Charges
04-24-2016	Accès Internet Wi-Fi/WIFI Internet Access	5.69 CAD ✓
04-24-2016	Frais de Chambre/Room Charge	184.00 CAD
04-24-2016	Chambre Taxe Hébergement/Lodging Tax	6.44 CAD
04-24-2016	Chambre Taxe TPS/Room Tax GST	9.52 CAD
04-24-2016	Chambre Taxe TVQ/Room Tax PST	19.00 CAD

04-25-2016	Frais de Chambre/Room Charge	184.00 CAD
04-25-2016	Chambre Taxe Hébergement/Lodging Tax	6.44 CAD
04-25-2016	Chambre Taxe TPS/Room Tax GST	9.52 CAD
04-25-2016	Chambre Taxe TVQ/Room Tax PST	19.00 CAD
	Visa <span style="background-color: black; color: black;">XXXXXXXXXX</span>	-449.30 CAD
	<b>Total Due</b>	<b>0.00 CAD</b>

©2016 Omni Hotels & Resorts  
4001 Maple Avenue, St. 500 Dallas, TX 75219



316 MERIDIAN ROAD SE  
CALGARY, AB T2A 1X2

TERMINAL ID: 314-652-114  
MERCHANT ID: 4327650M  
VEHICLE ID: 0429  
DRIVER ID: 10166  
GST ACCOUNT #: 806295572  
TRIP NUMBER: 7052025  
PASSENGERS: 1

07/24/2016  
START: 04:40  
DISTANCE: 162.00  
END: 04:55  
RATE: 1

FARE AMOUNT: \$ 28.38

TAX AMOUNT: \$ 1.42  
TIP AMOUNT: \$ 4.47

TOTAL : \$ 34.27

VISA SALE : [REDACTED]

APPROVAL NUMBER : 083444

\*\*\*PASSENGER COPY\*\*\*

THANK YOU  
(403) 259-9999  
WWW.THECHECKERGROUP.COM



GST = 1.42  
fare + tip = 32.85

8014 COOP TAXI DE L'OUEST  
570 AV MARSHALL

DORVAL, QC H3P 1C9  
TEL (514) 636-6391

TERM ID: A6205649  
EMPLOYEE ID: 12262  
BATCH#: 135  
SHIFT#: 002

Sale

INVR: 0000000001  
VISA

Proximity  
SEQ#: 135001001001

Application Label: VISA  
AID: A000000000000000  
TVR: 00 00 00 00 00  
TSI: 00 00

Amount: \$ 40.00  
Tip: \$ 6.00

Total: CAD\$ 46.00

APPROVED 056320  
001/00

24-Apr-16 12:28:55

CUSTOMER COPY  
MERCI!  
TPS 10113 6539 RT0001  
TVQ 1000629185 T00001

GST = 1.90  
fare + tip = 44.10

==TRANSACTION RECORD==  
=RELEVÉ DE TRANSACTION=

POS64002216 RETLR57045103  
UNIVERSEL DEJEUNER GRILL  
2055 PEEL ST  
MONTREAL , QC

CARD/CARTE: VISA

No. [REDACTED]  
AID: A0000000031010  
APPL: VISA  
CLERK/EHPL: 008  
SEQ.: 009 BATCH/LOT: 102  
REFERENCE NB.: 006928  
2016/04/26 10:26:39 CA1

PURCHASE/ACHAT	\$13.80
TIP/POURBOIRE	\$2.07
<b>TOTAL</b>	<b>\$15.87</b>

AUTHOR./AUTOR.: 091630

00 APPROVED - THANK YOU

Keep this copy for  
your records.

COPY : CARDHOLDER

\*\*\*\*\*

Universel Dej. et Grillades  
**2055 Rue Peel**  
Montreal, QC H3A 1V4

10:25:23 Mar., 26 Avril 2016

844191 TBL#41-1

1 OMEL CHAMPIGNON	\$12.00
1 CAFE INCLUS	\$0.00

-----  
SOUS-TOTAL \$12.00  
TPS \$0.60 ✓  
TVQ \$1.20 x

**TOTAL \$13.80**

TPS #852382613RT0001  
TVQ #1213234737TQ0001  
1 Client

VOUS AVEZ ETE SERVI  
PAR: LAURA

4 A 7 DU LUNDI AU VENDREDI  
ET  
MARTINIS 2 POUR 1  
LES VENDREDIS SOIRS

=====

TPS: 0.60 \$	TVQ: 1.20 \$
<b>Total :</b>	<b>13.80 \$</b>

FACTURE ORIGINALE



2016-04-26 10:52:00 MEV:14265601-10499324  
UNIVERSEL DEJEUNER & GRILLADE  
2055-GR3, RUE PEEL MONTREAL  
+ G r - - - - + C = ▽

GST= .60

meal + tip = 15.27



26-04-16 \$ 46  
DATE:

DE/FROM:

A/T0: 5200

N° Vignette / Cum No.

N° permis de travail / Work permit No.

NIP:

Cie

Signature du conducteur / Driver's signature

Signature du client / Customer's signature

4885860



GST = 2.19

fare = 43.81

ASSOCIATED CAB  
404-35 AVENUE N E T2E2K7  
CALGARY AB  
22143180

|||| PURCHASE ||||

04-26-2016 17:52:32

Acct # .....5718 C

Exp Date '//' Card Type VI

Name: ANDREW NEUNER

A0000000031010

VISA

Trace # 590047

K22143180439

Inv. # 2055

Auth # 069410

RRN 001001492

Purchase \$33.30

Tip \$5.00

Total \$38.30

( 00 ) APPROVED-THANK YOU

Retain this copy for your  
records  
Customer copy

GST = 1.59

fare + tip = 36.71



English | Français

Welcome Andrew Travel Bank credits: \$0.00 CAD Sign out

Search Select Review Guests Payment Itinerary

### Select departing flight

Calgary (YYC) - Ottawa (YOW) - Sun Jun 5, 2016

Fri Jun 3 \$303.58 CAD		Sat Jun 4 \$282.70 CAD		Sun Jun 5 \$303.58 CAD		Mon Jun 6 \$303.58 CAD		Tue Jun 7 \$292.58 CAD	
Flight	Departs	Arrives	Duration	Price	Price	Price	Price	Price	Price
WS 610	10:00 AM Calgary (YYC)	3:51 PM Ottawa (YOW)	3h 51m	Preview seats	○ \$384.43	○ \$477.88	○ \$595.45	3 seats left at this price	
WS 612	6:29 PM Calgary (YYC)	12:11 AM+1 Ottawa (YOW)	3h 51m	Preview seats	○ \$303.58	○ \$477.88	○ \$595.45	1 seat left at this price	
WS 652	12:35 AM Calgary (YYC)	6:20 AM Toronto (YYZ)	3h 45m	Preview seats	○ \$351.15	○ \$482.40	○ \$600.00	2 seats left at this price	
WS 3490	7:00 AM Toronto (YYZ)	8:06 AM Ottawa (YOW)	1h 6m	Preview seats					
Operated by WESTJET ECO200E									
WS 678	12:35 AM Calgary (YYC)	8:30 AM Toronto (YYZ)	3h 45m	Preview seats	○ \$351.15	○ \$482.40	○ \$600.00	2 seats left at this price	
WS 3460	8:15 AM Toronto (YYZ)	9:21 AM Ottawa (YOW)	1h 6m	Preview seats					

### Modify your search

Your selection	
Flights	
Calgary (YYC)	
Departs:	Sun Jun 5, 10:00 AM
Ottawa (YOW)	
Arrives:	Sun Jun 5, 3:51 PM
Ottawa (YOW)	
Departs:	Thu Jun 9, 6:45 AM
Calgary (YYC)	
Arrives:	Thu Jun 9, 9:07 AM
Air transportation charges (ATC)	
1 adult - base fares	\$790.00 CAD
Other ATC	\$46.00 CAD
Taxes, fees and charges	\$114.25 CAD
Total with taxes:	\$950.25 CAD
Total price: \$950.25 CAD	
Currency converter	

### Select return flight

Ottawa (YOW) - Calgary (YYC) - Thu Jun 9, 2016

Tue Jun 7 \$277.07 CAD		Wed Jun 8 \$277.07 CAD		Thu Jun 9 \$277.07 CAD		Fri Jun 10 \$298.07 CAD		Sat Jun 11 \$277.07 CAD	
Flight	Departs	Arrives	Duration	Price	Price	Price	Price	Price	Price
WS 317	6:45 AM Ottawa (YOW)	9:07 AM Calgary (YYC)	4h 22m	Preview seats	○ \$277.07	○ \$477.37	○ \$589.97	4 seats left at this price	
WS 615	7:15 PM Ottawa (YOW)	9:17 PM Calgary (YYC)	4h 22m	Preview seats	○ \$277.07	○ \$477.37	○ \$589.97	2 seats left at this price	
WS 357	7:00 AM Ottawa (YOW)	8:02 AM Toronto (YYZ)	1h 2m	Preview seats	○ \$345.64	○ \$478.89	○ \$712.09	2 seats left at this price	
WS 693	9:00 AM Toronto (YYZ)	11:13 AM Calgary (YYC)	4h 13m	Preview seats					
WS 357	7:00 AM Ottawa (YOW)	8:02 AM Toronto (YYZ)	1h 2m	Preview seats	○ \$345.64	○ \$478.89	○ \$712.09	4 seats left at this price	
WS 699	11:00 AM Toronto (YYZ)	1:13 PM Calgary (YYC)	4h 13m	Preview seats					

Your selection	
Flights	
Calgary (YYC)	
Departs:	Sun Jun 5, 10:00 AM
Ottawa (YOW)	
Arrives:	Sun Jun 5, 3:51 PM
Ottawa (YOW)	
Departs:	Thu Jun 9, 6:45 AM
Calgary (YYC)	
Arrives:	Thu Jun 9, 9:07 AM
Air transportation charges (ATC)	
1 adult - base fares	\$790.00 CAD
Other ATC	\$46.00 CAD
Taxes, fees and charges	\$114.25 CAD
Total with taxes:	\$950.25 CAD
Total price: \$950.25 CAD	
Currency converter	

Calgary (YYC)

SPAs

\$277.07

### Total with taxes

Air transportation charges		adult	Total
Base fare		\$790.00 CAD	
Other air transportation charges		\$46.00 CAD	
Taxes, fees and charges			
Air Travellers Security Charge (ATSC)		\$14.25 CAD	
Goods and Services Tax (GST)		\$44.01 CAD	
Airport Improvement Fee (AIF)		\$53.00 CAD	
Harmonized Sales Tax (HST)		\$2.99 CAD	
Total price (per guest)		\$950.25 CAD	

x1 \$950.25 CAD

\* does not include  
seat reservation  
fee; additional  
43.60 claimed.

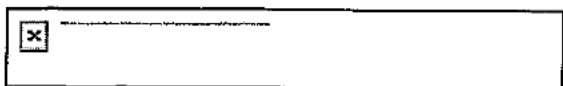
APR 29, 2016

This is the print out of the flight cost for a roundtrip flight to Ottawa at the approved Flex fare rate; this is the amount that Andrew should be reimbursed for as this is the approved cost for his travel to the 2016 National Health Leadership Conference.

I booked Andrew on a multi-destination, Econo fare given the unlikelihood of incurring a change (the conference date and Andrew's attendance are set) and to have the same ticket as his spouse who is traveling with him to Ottawa and then on to their personal commitment.

## Kristina Watkins

**From:** noreply@itinerary.westjet.com on behalf of WestJet Airlines  
<noreply@itinerary.westjet.com>  
**Sent:** April-06-16 11:17 AM  
**To:** Kristina Watkins  
**Subject:** Reservation Confirmation



WestJet  
22 Aerial Place N.E.  
Calgary, Alberta,  
Canada  
Tel: 1-888-9378538

Thank you for choosing WestJet. Please read these important details carefully regarding your purchase and itinerary.  
Please keep this information for your records as WestJet cannot provide this information to you later than seven days after the completion of your last flight.  
This is an automated message system. Please do not respond. If you have any concerns about this message or if you have received this message in error, please contact WestJet at 1-888-9378538 (1-888-WESTJET).

### Booking Confirmation

Your reservation code is [REDACTED]

Main contact: Mr Andrew Neuner

E-mail: [REDACTED]

Phone Number: [REDACTED]

For more information on flying with WestJet, including baggage fees, please visit [Travel Info](#)  
Please ensure that if your travel plans include a flight on a WestJet Encore turboprop aircraft that you review the [following details](#) as there are some differences in allowances and amenities from flights on our larger WestJet Boeing 737 aircraft.  
If you are flying to Dublin, there are also some [specific regulations](#) you should be aware of before you leave.

### Guest

Mr. Andrew Neuner      Flight      Calgary (YYC)-Ottawa (YOW), Ottawa (YOW)-Calgary (YYC), Calgary (YYC)-Kelowna (YLW), Kelowna (YLW)-Calgary (YYC)  
WestJet FF      [REDACTED]  
Ticket Number      [REDACTED]  
Seat      YYC-YOW: 7C; YOW-YYC: 8C; YYC-YLW: 15D; YLW-YYC: 9D

### Air Itinerary Details

WS610 WestJet	Calgary, CA Sun 05 Jun, 2016 10:00 AM	Ottawa, CA Sun 05 Jun, 2016 03:51 PM	Fare type: Econo Non-stop
WS517 WestJet	Ottawa, CA Thu 09 Jun, 2016 06:45 AM	Calgary, CA Thu 09 Jun, 2016 09:07 AM	Fare type: Econo Non-stop
WS165 WestJet	Calgary, CA Thu 09 Jun, 2016 02:30 PM	Kelowna, CA Thu 09 Jun, 2016 02:30 PM	Fare type: Econo Non-stop
WS464 WestJet	Kelowna, CA Sat 11 Jun, 2016 12:50 PM	Calgary, CA Sat 11 Jun, 2016 02:49 PM	Fare type: Econo Non-stop

### Fare breakdown

Guest type	Base fare per guest	Air transportation charges per guest	Taxes, fees and charges per guest	Total fare per guest	Number of guests	Total fare
adult	CAD 715.00	CAD 70.00	CAD 173.92	CAD 958.92	x 1	CAD 958.92
						Total airfare: CAD 958.92

### Tax details

Rate code	Description	Amount
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XG	Goods and Services Tax (GST)	CAD 44.43
RC	Harmonized Sales Tax (HST)	CAD 2.99
CA	Air Travellers Security Charge (ATSC)	CAD 28.50
SQ	Airport Improvement Fee (AIF)	CAD 98.00
<b>Total taxes: CAD 173.92</b>		

## Fare family benefits

### YYC-YOW: Econo Seat Sale Benefits

- First checked bag fee of \$25-29.50 CAD<sup>1</sup>
- Second checked bag fee of \$35-41.30 CAD<sup>1</sup>

<sup>1</sup> Not applicable on flights operated by our airline partners

## Fare family benefits

### YOW-YYC: Econo Seat Sale Benefits

- First checked bag fee of \$25-29.50 CAD<sup>1</sup>
- Second checked bag fee of \$35-41.30 CAD<sup>1</sup>

<sup>1</sup> Not applicable on flights operated by our airline partners

## Fare family benefits

### YYC-YLW: Econo Seat Sale Benefits

- First checked bag fee of \$25-29.50 CAD<sup>1</sup>
- Second checked bag fee of \$35-41.30 CAD<sup>1</sup>

<sup>1</sup> Not applicable on flights operated by our airline partners

## Fare family benefits

### YLW-YYC: Econo Seat Sale Benefits

- First checked bag fee of \$25-29.50 CAD<sup>1</sup>
- Second checked bag fee of \$35-41.30 CAD<sup>1</sup>

<sup>1</sup> Not applicable on flights operated by our airline partners

## Seats

Regular seat	WS 610 YYC - YOW Seat 7C Mr Andrew Neuner	CAD 20.00 + CAD 1.00 Tax
Regular seat	WS 517 YOW - YYC Seat 8C Mr Andrew Neuner	CAD 20.00 + CAD 2.60 Tax
Regular seat	WS 165 YYC - YLW Seat 15D Mr Andrew Neuner	CAD 5.00 + CAD 0.25 Tax
Regular seat	WS 464 YLW - YYC Seat 9D Mr Andrew Neuner	CAD 5.00 + CAD 0.25 Tax
<b>Total Seats: CAD 54.10</b>		

## Total

Charged to VISA XXXXXXXXXXXX CAD 1,013.02

## WestJet offers

### Get travel insurance

Don't forget to include travel insurance as part of your trip. WestJet has partnered with RBC Insurance® to provide you with the right coverage for your travel experience. [Get a quote](#)

## Important Information

Thank you for choosing WestJet  
QST # 1202807956TQ0001 GST # 866112535



- Terms and conditions of carriage, baggage allowances, baggage fees and service fees may differ significantly if you are travelling on one of our [airlines partners](#) ; it is important to familiarize yourself with the terms and conditions of the airline operating the flight. To view the baggage allowances and fees of our code-share partners, visit our [code-share baggage](#) info page.
- [Positive identification](#) is required at check-in. Please ensure the name on the reservation matches the identification for the guest prior to check in.
- Please check in a minimum of 90 minutes prior to scheduled departure for flights within Canada, and 2 hours prior for international flights and flights to the United States.
- Guests are required to be through security and at their departure gate 30 minutes prior to the scheduled departure of their flight.
- Failure to show up for the first flight segment of a scheduled round trip or multi-segment reservation will result in the cancellation of the return segment or remaining segments. The fare paid for these segments will be forfeited and compensation will not be issued.
- For detailed information on your flight visit:
  - [Fares, taxes and fees](#) (For [change/cancel guidelines](#), [baggage fees](#), [service fees](#) and other [taxes and fees](#))
  - [Baggage allowances](#) (Carry-on, checked, sporting goods, restricted items)
  - [Seat selection](#) (How it works, changing your seat and more)
  - [Inflight services](#) (Buy on board, [up!](#) magazine and more)
  - [Inflight entertainment](#) for information on our live seatback television.
- Carbonzero and WestJet have teamed up to provide you the opportunity to help reduce the effects of climate change and mitigate the greenhouse gas emissions associated with air travel through the [purchase of carbon offsets](#).
- We appreciate hearing about your experience with us. If you would like to provide us with feedback, please see our [contact us](#) page and select the give feedback tab. You may also send us a letter at: WestJet Campus, Attention Guest Relations, 22 Aerial Place N.E. Calgary, Alberta Canada T2E 3J1.

[Important Legal Notice](#)

[Terms and Conditions](#)

## Contact Information

If you have questions about your reservation, call WestJet at 1-888-937-8538 (1-888-WESTJET) and have the itinerary number ready. Thank you for choosing WestJet.

