

# HQCA INTERNAL EXPENSE CLAIM

CLAIMANT: Andrew Neuner  
 PREPARED BY: Kristina Watkins  
 SIGNATURE: [Redacted]  
 DATE: August 2, 2017

DATE	DESCRIPTION OF EXPENSE (Include # of kilometers)	CANADIAN FUNDS					GST at 5% (x 5 / 105)	Total Amount Claimed
		TRAVEL EXPENSES ONLY including airfare, accommodation, meals, taxis, transportation, parking, per diem, etc. and MILEAGE/KILOMETRES AT .505¢/KM EXCEPT PROFESSIONAL DEVELOPMENT EXPENSES	PROFESSIONAL DEVELOPMENT including fees, tuition, airfare, accommodation, meals, taxis, transportation, parking, per diem, etc. and mileage/kilometers	MISC. EXPENSES including office supplies, photocopies, in-house meeting supplies, out-of- pocket, etc. MUST SPECIFY NO TRAVEL				
		LOCAL	PROVINCIAL	Out of Prov.				
<b>Meetings with CPSA, Deputy Minister, and ADM Khalid</b>								
July 5, 2017	Mileage (592km YYC to YEG roundtrip)		\$298.96					\$298.96
July 5, 2017	Parking		\$19.00					\$19.00
<b>Meeting with HQCA Board Chair</b>								
July 12, 2017	Mileage (592km YYC to YEG roundtrip)		\$298.96					\$298.96
July 12, 2017	Dinner - Denny's		\$18.20			\$0.80		\$19.00
July 13, 2017	Taxi - Home to Stampede event	\$13.14				\$0.57		\$13.71
July 13, 2017	Taxi - Stampede event to home	\$15.05				\$0.75		\$15.80
<b>Premiers of the Council of the Federation Reception</b>								
July 14, 2017	Airfare - YYC to YEG roundtrip		\$418.26			\$20.91		\$439.16
July 18, 2017	Taxi - Home to YYC		\$32.64			\$1.42		\$34.06
July 18, 2017	Taxi - YEG to reception		\$59.38			\$2.62		\$62.00
July 18, 2017	Dinner - YEG		\$8.13			\$0.40		\$8.53
July 18, 2017	Taxi - Reception to YEG		\$52.57			\$2.29		\$54.86
July 18, 2017	Taxi - YYC to home		\$36.37			\$1.64		\$36.91
<b>Meeting with AMA</b>								
July 26, 2017	Mileage (592km YYC to YEG roundtrip)		\$298.96					\$298.96
July 26, 2017	Dinner - Coast		\$28.00			\$1.25		\$29.25
July 27, 2017	Hotel - Coast		\$154.25			\$7.42		\$161.67
July 20, 2017	Airfare - YEG to YYC (Meeting w/ A. Tremblay)		\$170.12			\$8.51		\$178.63
<b>TOTALS</b>								
		\$28.19	\$1,892.79	\$0.00	\$0.00	\$0.00	\$48.48	\$1,969.46

EXPENSE CLAIM: Andrew Neuner  
 DATE OF CLAIM: August 2, 2017  
 Vendor No. [Redacted]  
 Inv. No. [Redacted]

<b>FUNCTIONAL CENTRE:</b> [Redacted]	
LOCAL Travel - incl. all expenses	\$28.19
PROVINCIAL Travel - incl. all expenses	\$1,892.79
OUT OF PROVINCE Travel - incl. all expenses	\$0.00
Professional Development	\$0.00
MISC. Expenses	\$0.00
MISC. Expenses	
<b>SUB TOTAL</b>	<b>\$1,920.98</b>
<b>FUNCTIONAL CENTRE:</b> [Redacted]	
	<b>\$48.48</b>
<b>AMOUNT CLAIMED</b>	<b>\$1,969.46</b>

APPROVED BY SIGNATURE: Original signed by Dr. Fields  
 APPROVED BY PRINTED NAME: Dr. Anthony Fields, HQCA Board Chair

DATE: August 3, 2017

3/2/2017

Edmonton, AB to 811 14 St NW - Google Maps

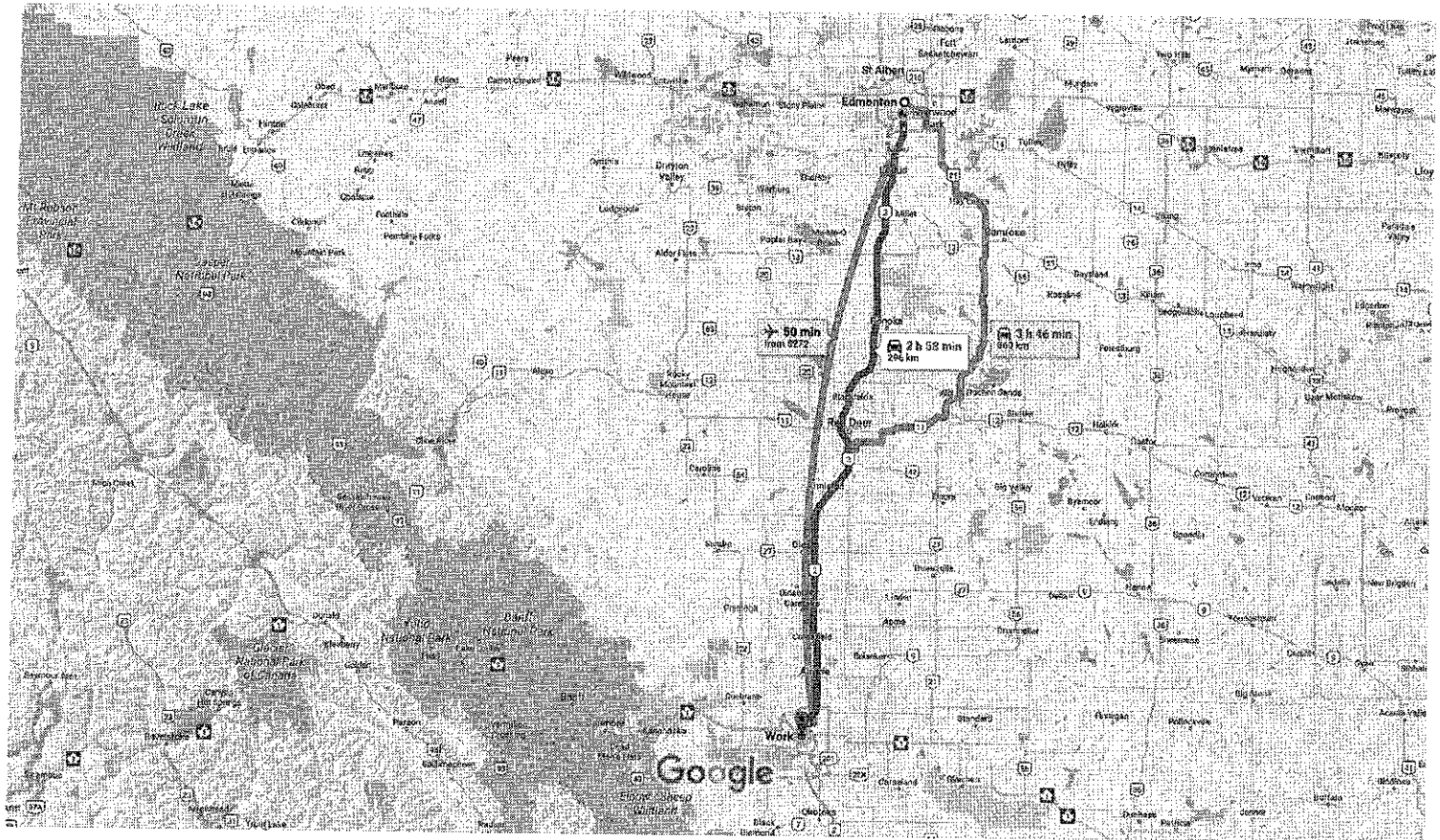
used for July 5, July 12, July 26

Google Maps

Edmonton, AB to 811 14 St NW

YEG travel

Drive 296 km, 2 h 58 min



Map data ©2017 Google Canada 20 km

Edmonton

AB

Take 104 St NW S and Calgary Trail NW to AB-2 S

- ↑ 1. Head south on 100 St NW toward 102 Ave NW 19 min (12.6 km)
  - ↑ 2. Continue onto McDougall Hill Rd NW 550 m
  - ↶ 3. Turn left to stay on McDougall Hill Rd NW 260 m
  - ↶ 4. Use any lane to turn slightly left to stay on McDougall Hill Rd NW (signs for Low Level Bridge) 140 m
  - ↑ 5. Continue onto Connors Rd NW/Low Level Bridge 350 m
  - ↑ 6. Continue onto Scona Rd NW 240 m
  - ↷ 7. Slight right onto Saskatchewan Dr NW 1.1 km
- 1.0 km

**RECEIPT**  
**Transportation Services**

GST R 1074482151  
Ph # 780 497 5875

License Plate Number



Expiration Date/Time

**07:00 PM**  
**JUL 05, 2017**

Purchase Date/Time: 09:49am Jul 05, 2017

Total Due: \$19.00

Rate: \$13 Valid until 7PM  
Pmt Type: CC (Swipe)

Ticket #: 00013765

S/N #: 500013240863

Setting: Alberta College 2

Mach Name: Alberta College 2



PARKING RECEIPT

PARKING RECEIPT

PARKING RECEIPT

PARKING RECEIPT

DENNY'S - #6860  
3604 Gateway Blvd, Edmonton, (780) 438-3663  
0117 Table 19 #Party 1  
MIGUEL SvrCk: 54 18:47 07/12/17  
Separate checks: 0-of-2

1 HAM & CHS OMLET ✓ 12.49  
1 CHOCOLATE MILK ✓ 3.49  
Sub Total: 15.98  
GST : 0.80  
Guest 2 TOTAL: 16.78

Sub Total: 15.98  
GST : 0.80  
07/12 18:59 TOTAL: 16.78

PLEASE PAY CASHIER

GST# 121767065  
VISIT US AT [www.dennys.ca](http://www.dennys.ca)  
CUSTOMER COMMENTS  
(604) 730-6620

\*\*\*\*\*  
\* We value your Opinion. \*  
\* Go to [www.DENNYSLISTENS.com](http://www.DENNYSLISTENS.com) \*  
\* or call 1-403-266-9255 \*  
\* within 30 days and tell us \*  
\* why. - please. \*

DENNY'S 03-072 EDMONTON  
3604 GATEWAY BLVD  
EDMONTON, AB T6J 7A7  
(780) 438-3663

TERM ID: A4291425 BATCH#: 238  
EMPLOYEE ID: 2 SHIFT#: 003  
CLERK NAME: 2

Sale

Amount: \$ 16.78  
Tip: \$ 3.02

=====  
Total: CAD\$ 19.80

APPROVED 032996  
001/00

12-Jul -17 19:34:50

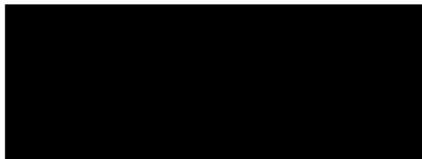
CUSTOMER COPY

max tip 2.40 ✓

CHECKER/YELLOW CAB  
316 MERIDIAN ROAD SE  
CALGARY, AB T2A 1X2

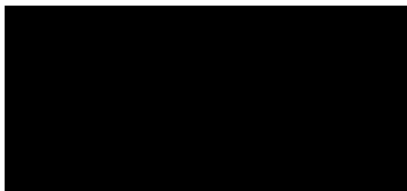
Merchant ID: 432765CX  
Driver ID: 12210  
Record Num.: 0002

Sale



Amount: \$ 12.00  
Tip: \$ 2.40  
Total: CAD\$ 14.40

2017/07/13 16:09:50  
Resp Code: 00  
TVR: 0000000000  
TS1: F800



DESCRIPTION: \_\_\_\_\_

fare 11.43  
GST .57  
max tip 1.71

316 MERIDIAN ROAD SE  
CALGARY, AB T2A 1X2



GST ACCOUNT #: 810925974  
TRIP NUMBER: 12495391  
PASSENGERS: 1

07/13/2017  
START: 16:43 END: 17:04  
DISTANCE: 63.09 RATE: 1

FARE AMOUNT: \$ 15.05

TAX AMOUNT: \$ 0.75

TOTAL : \$ 15.80



\*\*\*PASSENGER COPY\*\*\*

THANK YOU  
(403)299-9999  
WWW.THECHECKERGROUP.COM



fare 15.05  
GST .75  
max tip — N/A



AIR CANADA

## Booking Confirmation

Booking Reference: [REDACTED]

Date of issue: 14 Jul 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



### Depart

Economy Flex

Tuesday  
18 Jul 2017

14:05  
**Calgary**  
Calgary Intl. (YYC), AB



14:55  
**Edmonton**  
Edmonton Intl. (YEG), AB

AC8148

0hr50  
Economy V  
Operated by: Air Canada Express -  
Jazz | Q400



### Return

Economy Flex

Tuesday  
18 Jul 2017

20:00  
**Edmonton**  
Edmonton Intl. (YEG), AB



20:52  
**Calgary**  
Calgary Intl. (YYC), AB

AC8155

0hr52  
Economy V  
Operated by: Air Canada Express -  
Jazz | Q400

## Passengers

Mr. Andrew Neuner

Seats

AC8148

AC8155



## Purchase summary

Amount paid: \$439.16

### Tax information

1 adult

Goods and Services Tax - Canada no. 100092287 RT0001  
\$20.91

1 adult

Air Transportation Charges

Base Fare	\$320.00
Surcharges	24.00

Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001	20.91
Air Travellers Security Charge	14.25
Airport Improvement Fee - Canada	60.00

Total airfare and taxes before options (per passenger) \$439.16

Number of passengers X 1

Total \$439.16

GRAND TOTAL (Canadian dollars) \$439.16



## Check-in and boarding gate deadlines

Within Canada



### Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.



### Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.



### Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



## Baggage allowance

### Carry-on Baggage

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. size: 22 x 40 x 55 cm (8 x 15.5 x 21.5 in)) and 1 personal item (max. size: 16 x 33 x 43 cm (6 x 13 x 17 in)). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. See our complete carry-on baggage policy [Opens in New Window](#).

### Checked Baggage

Please see below for details on the bags you plan on checking at the baggage counter.

Calgary (YYC) > Edmonton (YEG)

1<sup>st</sup> bag  
Complimentary

2<sup>nd</sup> bag  
\$ 36.75 CAD  
Including taxes

Max. weight per bag:  
23.0 kg (50.0 lb)

Max. dimensions per bag:  
158.0 cm (62.0 in)

316 MERIDIAN ROAD SE  
CALGARY, AB T2A 1X2



GST ACCOUNT #: 843233768  
TRIP NUMBER: 12525486  
PASSENGERS: 1

07/18/2017  
START: 12:28 END: 12:48  
DISTANCE: 175.00 RATE: 1

FARE AMOUNT: \$ 26.39

TAX AMOUNT: \$ 1.42  
TIP AMOUNT: \$ 4.47

TOTAL : \$ 34.27



PASSENGER COPY

THANK YOU  
(403) 299-9309  
WWW.THECHECKERGROUP.COM



max tip 4.26 ✓

GREATER EDMONTON TAXI  
SERVICE  
10135 31 AVE NW  
EDMONTON AB

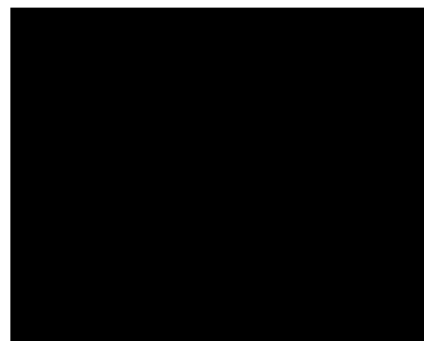


DATE 2017/07/18  
TIME 0231 16:03:18



PURCHASE  
AMOUNT \$55.00  
TIP \$7.00 ✓  
TOTAL

\$62.00



THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

YELLOW CAB 780.462.3456  
BARREL TAXI 780.489.7777  
EDMTAXI.COM  
GST 100403070

fare 52.38  
GST 2.62  
max tip 7.86





TIM HORTONS DEPARTURES  
EDMONTON INTERNATIONAL AIRPORT

CHK 842 GST 1  
JUL18'17 7:13PM

TO GO

1 WP GRL CHX BC RN ✓	5.59
1 POTATO WEDGE ✓	1.99
1 BTL WTR TMS ✓	1.79
ECO DEPT	0.12
WEDGE COMBO	1.36-

SUBTOTAL 8.13

TAX 0.40

AMOUNT PAID 8.53 ✓

8.53

--358176 Closed JUL18 07:14PM--

WE WANT TO HEAR YOUR FEEDBACK!  
PLEASE CONTACT 1-877-672-7467  
OR CUSTOMERSERVICE@HMSHOST.COM  
TO SHARE YOUR EXPERIENCE.

STOREID: YEGTHS02  
GST #137512901

Your order number is: 842



TIM HORTONS DEPARTURES  
EDMONTON INTERNATIONAL AIRPORT

CHECK: 842  
SERVER: 358176 Victoria  
DATE: JUL18'17 7:14PM

ANDREW NEUNER

TOTAL: 8.53

TIP: \_\_\_\_\_

TOTAL: \_\_\_\_\_

X  
I AGREE TO PAY THE ABOVE AMOUNT  
IN ACCORDANCE WITH THE CARD  
ISSUER'S AGREEMENT.

GREATER EDMONTON TAXI  
SERVICE  
10135 31 AVE NW  
EDMONTON AB

DATE 2017/07/18  
TIME 4939 18:16:12

PURCHASE  
AMOUNT \$48.00  
TIP \$7.20  
TOTAL

\$55.20

THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

YELLOW CAB 780.462.3456  
BARREL TAXI 780.489.7777  
EDMTAXI.COM  
GST 100403070

fare 45.71  
GST 2.29  
max tip 6.86

ASSOCIATED CAB  
ALLIED LIMOUSIN  
307-41 AVENUE NE  
CALGARY AB T2E 2N4  
(403) 299-1111  
CAR#1362

SALE

07/18/17 21:17:15  
APPR CODE: 097208

AMOUNT \$32.30  
TIP \$4.85  
TOTAL \$37.15

00 - APPROVED - 001

THANK YOU

CUSTOMER COPY

fare 30.76  
GST 1.54  
max tip 4.61

Andrew Neuner

## Preview

Invoice date 7/27/2017  
Our reference [REDACTED]  
GST Number 10103 5467 RT0020

Guest	Andrew Neuner	Arrival	7/26/2017	Departure	7/27/2017	Room	[REDACTED]
Date	Description	Quantity	Unit Price	Total ()			
7/26/2017	105th Street Cafe [REDACTED]	1	25.00	25.00	✓		
7/26/2017	Federal Tax GST Restaurant [REDACTED]	1	1.25	1.25	✓		
7/26/2017	105th Street Cafe [REDACTED]	1	3.00	3.00	✓		
7/26/2017	Room Charge	1	144.00	144.00			
7/26/2017	GST Taxes	1	7.42	7.42			
7/26/2017	Tourism Levy	1	5.93	5.93			
7/26/2017	Destination Market Fee	1	4.32	4.32			
				<b>Total invoice</b>		<b>190.92</b>	
				<b>Total Paid</b>		<b>0.00</b>	
				<b>Total Due</b>		<b>190.92</b>	

Total GST 8.67

I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. Interest will be charged on any overdue balance.

Signature X \_\_\_\_\_

\*\*\*\*\*

CHECK # [REDACTED] DATE 7/26/17  
TABLE # [REDACTED] TIME 6:54PM

-- Cafe : Valerie --

ITEMS ORDERED AMOUNT

1 RS HONEYCHICKEN 22.00  
1 DELIVERY CHARGE 3.00

\*\*\*\*\*

SUBTOTAL 25.00  
GST 1.25

TOTAL DUE 26.25

\*\*\*GRATUITY NOT INCLUDED\*\*\*  
G.S.T. # 10103 5467 RT0020

TIP \_\_\_\_\_

TOTAL \_\_\_\_\_

ROOM NUMBER \_\_\_\_\_

PRINT NAME \_\_\_\_\_

SIGNATURE \_\_\_\_\_

Thank You For Joining Us At The  
Coast Edmonton Plaza Hotel  
(780) 423-4811

GST#

**AIR CANADA****Booking Confirmation**

Booking Reference: [REDACTED]

Date of issue: 20 Jul 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

**Depart****Economy Flex**Tuesday  
22 Aug, 201711:35  
**Edmonton**  
Edmonton Intl. (YEG), AB12:32  
**Calgary**  
Calgary Intl. (YYC), AB

AC8147

0hr57  
**Economy G**  
Operated by: Air Canada Express -  
Jazz | Dash 8-300**Passengers**

Mr. Andrew Neuner

Seats  
AC8147 [REDACTED]**Purchase summary**

Amount paid: \$178.63

**Tax information**

1adult

Goods and Services Tax - Canada no. 100092287 RT0001  
\$8.51

1adult

**Air Transportation Charges**

Base Fare	121.00
Surcharges	12.00

**Taxes, fees and charges**

Goods and Services Tax - Canada no. 100092287 RT0001	8.51
Air Travellers Security Charge	7.12
Airport Improvement Fee - Canada	30.00

Total airfare and taxes before options (per passenger) **\$178.63**Number of passengers **X 1**Total **\$178.63****GRAND TOTAL (Canadian dollars) \$178.63**