

## EXPENSE CLAIM for Board of Directors

The disclosure of expenses for the HQCA Board of Directors reflects our commitment to transparency and accountability, and our responsibility for the sound financial management of public funds. All expenses are in compliance with the HQCA's Allowable Expense Policy and is aligned with the Government of Alberta's Travel, Meal and Hospitality Expenses Policy, and Public Disclosure of Travel and Expenses Policy.

### HQCA EXPENSE CLAIM for BOARD OF DIRECTORS

**CLAIMANT:**            **GEORGINA ALTMAN**

**DATE:** For the two months ending August 31, 2016

		CANADIAN FUNDS				
Date	Description of Expense (include # of kilometres)	TRAVEL EXPENSES				
		including airfare, accommodation, meals, taxis, transportation, parking, per diem, etc. Kilometres at \$0.505/km.				
		LOCAL	PROV.	Out of Prov.	GST	Total Amount Claimed
No expenses submitted.						
<b>TOTALS</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

TOTAL CLAIM: 0.00

APPROVED BY: Not applicable

## EXPENSE CLAIM for Board of Directors

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### HQCA EXPENSE CLAIM for BOARD OF DIRECTORS

**CLAIMANT:** **DEBORAH APPS**

**DATE:** For the two months ending August 31, 2016

		CANADIAN FUNDS				
Date	Description of Expense (include # of kilometres)	TRAVEL EXPENSES				
		including airfare, accommodation, meals, taxis, transportation, parking, per diem, etc. Kilometres at \$0.505/km.				
		LOCAL	PROV.	Out of Prov.	GST	Total Amount Claimed
No expenses submitted.						
<b>TOTALS</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

TOTAL CLAIM: **0.00**

APPROVED BY: Not applicable

## EXPENSE CLAIM for Board of Directors

The disclosure of expenses for the HQCA Board of Directors reflects our commitment to transparency and accountability, and our responsibility for the sound financial management of public funds. All expenses are in compliance with the HQCA's Allowable Expense Policy and is aligned with the Government of Alberta's Travel, Meal and Hospitality Expenses Policy, and Public Disclosure of Travel and Expenses Policy.

### HQCA EXPENSE CLAIM for BOARD OF DIRECTORS

**CLAIMANT:** DR. ROBIN COX

**DATE:** For the two months ending August 31, 2016

		CANADIAN FUNDS				
Date	Description of Expense (include # of kilometres)	TRAVEL EXPENSES				
		including airfare, accommodation, meals, taxis, transportation, parking, per diem, etc. Kilometres at \$0.505/km.				
		LOCAL	PROV.	Out of Prov.	GST	Total Amount Claimed
No expenses submitted.						
<b>TOTALS</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**TOTAL CLAIM:** 0.00

**APPROVED BY:** Not applicable

## EXPENSE CLAIM for Board of Directors

The disclosure of expenses for the HQCA Board of Directors reflects our commitment to transparency and accountability, and our responsibility for the sound financial management of public funds. All expenses are in compliance with the HQCA's Allowable Expense Policy and is aligned with the Government of Alberta's Travel, Meal and Hospitality Expenses Policy, and Public Disclosure of Travel and Expenses Policy.

### HQCA EXPENSE CLAIM for BOARD OF DIRECTORS

**CLAIMANT:** DR. ANTHONY FIELDS

**DATE:** For the two months ending August 31, 2016

		CANADIAN FUNDS				
Date	Description of Expense (include # of kilometres)	TRAVEL EXPENSES				
		including airfare, accommodation, meals, taxis, transportation, parking, per diem, etc. Kilometres at \$0.505/km.				
		LOCAL	PROV.	Out of Prov.	GST	Total Amount Claimed
25-Jul-16	Airfare - YEG to YYC roundtrip		358.00		17.90	375.90
27-Jul-16	Taxi		35.24		1.76	37.00
27-Jul-16	Taxi		38.10		1.90	40.00
27-Jul-16	Parking		25.00			25.00
11-Aug-16	Airfare - YEG to YYC roundtrip		358.00		17.90	375.90
16-Aug-16	Taxi		34.29		1.71	36.00
16-Aug-16	Parking		23.81		1.19	25.00
<b>TOTALS</b>		<b>0.00</b>	<b>872.44</b>	<b>0.00</b>	<b>42.36</b>	<b>914.80</b>

TOTAL CLAIM: **914.80**

APPROVED BY: I. Pfeiffer, Vice-Chair, Board of Directors

## Anthony Fields

**From:** Air Canada <fpconfirmation@aircanada.ca>  
**Sent:** Monday, July 25, 2016 3:13 PM  
**To:** Anthony Fields  
**Subject:** Air Canada - Electronic Ticket Itinerary/Receipt

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*

AIR CANADA 

## Itinerary/Receipt

Electronic Ticketing confirmed. This is your official itinerary/receipt. We thank you for choosing Air Canada and look forward to welcoming you on board.

Seats have been pre-selected for you.  
Click on the button below to **see all seat options**  
and **change your seat(s)**

**Choose your seat(s)**



## Booking Information

**Booking Reference:** [REDACTED]

**Main Contact:**

Dr Anthony Fields  
[REDACTED]

**Customer Care**

**Air Canada**  
1-888-247-2262  
**Flight Arrivals and Departures**  
1-888-422-7533

**Manage My Booking** (change, cancel, upgrade).

**Change Seats** get more seating options for my flight.

Purchase **Maple Leaf Lounge Access / Meal Vouchers**.

Receive **Flight Status Notifications** directly to my email or mobile phone.

Check **Flight Arrivals and Departures**.

**Check in online** and print my boarding pass.

## Flight Itinerary

Flight	From	To	Stops	Fare Type	Meal
AC8133	Edmonton International (AB) Wed 27-Jul 2016 07:10	Calgary (AB) Wed 27-Jul 2016 08:05	0	Flex, M	
Flight AC8133 is operated by ATO CANADA EXPRESS - JAZZ. Please check in directly.					

at the AIR CANADA EXPRESS - JAZZ counter. Certain smaller carriers conduct airport operations through the ticketing counter of larger airlines. If you have any difficulty locating the appropriate counter, please ask an Air Canada agent for assistance.

AC8140	<b>Calgary (AB)</b> Wed 27-Jul 2016 13:05	<b>Edmonton International (AB)</b> Wed 27-Jul 2016 13:58	0	Flex, M
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Flight AC8140 is operated by AIR CANADA EXPRESS - JAZZ. Please check in directly at the AIR CANADA EXPRESS - JAZZ counter. Certain smaller carriers conduct airport operations through the ticketing counter of larger airlines. If you have any difficulty locating the appropriate counter, please ask an Air Canada agent for assistance.

## Passenger Information

1: <b>Dr. Anthony Fields</b>	Ticket Number:	
Air Canada Aeroplan:		Meal Preference: <b>Normal</b>
Seat Selection:		Special Needs: <b>None</b>

## Flight Credit Summary

Calgary Commuter Flex 10 credits	<b>2 Flight Credits</b>
Taxes, fees, and charges included	

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

## Important Information

All passengers are advised to view the [Travel documentation](#) page for important information on identification required for travel.

### Baggage Policy

[Carry-on baggage](#) | [Checked baggage](#)

### [Check-in and boarding times](#)

### Baggage Allowance and Fees

Prepare your checked and carry-on baggage with the help of our [Baggage Guide](#).

### [Carry-on Baggage](#)

On your Air Canada- or Air Canada Express-operated flight, you are entitled to 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15,5 x 21,5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Maximum weight for each item is 10 kg (22 lb). [View more details](#).

### [Checked Baggage](#):

Please see below for details on the bags you plan on checking at the baggage counter.

**Flight:** Edmonton International (AB) To Calgary (AB) - Flex

Regular Baggage Allowance	<b>1st bag:</b> Complimentary	<b>2nd bag:</b> \$35.00 CAD + taxes* per direction
Max Weight per bag: 23kg (50lb)		
Max. Linear Dimensions per bag: 158cm (62in)		

**Flight:** Calgary (AB) To Edmonton International (AB) - Flex



Book	Plan	Fly	Altitude
------	------	-----	----------

## My Flight Pass

[Return to My Flight Passes](#)  
[View Flight Pass Bookings](#)

### Calgary Commuter Flex 10 credits

Start Date: Sunday March 06, 2016  
Expiry Date: Monday March 06, 2017  
Owner: Anthony Fields  
Company:  
Status: Active

11

### Credits Used



### Flight Credits Remaining

**Grand Total: 1,579.50 CAD (Taxes, fees, charges and surcharges included.)**

### Passengers

30426614 1985 63 10

### Options

### Bookings History

### Search Options:

- ☐ View all Bookings  
☐ Search by Traveller Details;  
☐ Search by Passenger Last Name;  
☐ Search by Departure Date: Select  DD/MM/YYYY

2 CREW = \$375.90

總編輯：張大偉 主編：張大偉、張大偉、張大偉

All | Future Bookings | Past Bookings | Cancelled Bookings[Print | Download](#)

## Backlog Reference

Booked by

**Passenger(s)**

### Traveller Details

Departure Date

**FROM**

TO

(2 credit(s))

(25-Jul 2016)

## A. FIELDS

27-Jul 2016  
27-Jul 2016

Edmonton International  
(AB)  
Calgary (AB)

Calgary (AB)  
Edmonton International  
(AB)

[Email Receipt](#)[Print Receipt](#)

## Flight Pass Purchase Receipt

Your flight pass purchase is confirmed.

Please print this receipt for your reference.

Thank you for choosing Air Canada and we look forward to welcoming you on board.

### Flight Pass Information

#### Flight Pass Reference:

#### Customer Care

Flight Pass Name: **Calgary Commuter Flex 10 credits**  
 Product Name: **Alberta Commuter Flex 10 credits - 10 credits**  
 Product ID: [REDACTED]  
 Start Date: **2016-03-06**  
 Expiry Date: **2017-03-06**  
 Exchange one credit per direction on the following routes.

Questions about your  
 booking or Air Canada  
 online services?  
 1-888-247-2262

#### Online services

- [Manage my flight pass](#) (Book, View, Change and Cancel flights).

### Contact Information

Flight Pass Owner: **DR ANTHONY FIELDS**  
 Email address: [REDACTED]  
 Aeroplan Number: [REDACTED]  
 Phone Number: [REDACTED]  
 Fax Number: [REDACTED]

### Fare Quotes Details

#### Fare Summary

<b>Alberta Commuter Flex 10 credits - 10</b>	<b>Total Charge</b>
<b>Taxes</b>	<b>1,790.00</b>
Canada Goods and Services Tax (GST/HST #100092287 RT0001)	89.50
<b>Total Taxes</b>	<b>89.50</b>
<b>Grand Total - Canadian Dollars</b>	<b>\$1,879.50</b>

8.95 GST  
 per credit

### Applicable Rules

All flight credits must be used and travel must be completed by **Monday March 06, 2017**.

#### Eligibility:

- The purchasing Aeroplan member must be a Canadian resident with a valid address in Canada, and must have a valid Aeroplan membership and password at time of purchase AND during the validity period of the Flight Pass. For new enrolments, the activation of the Aeroplan membership may take up to 72 hours.
- Travel agencies, wholesalers, consolidators, and other persons or entities engaged in the selling or distribution of air transportation or packages comprising air transportation are not eligible for the pass. Air Canada reserves the right at any time to determine and re-examine the eligibility of the purchasing Aeroplan member, as well as the right to cancel, modify or otherwise amend their eligibility requirements.
- Air Canada reserves the right, at any time, to verify the status of the purchasing Aeroplan member, including requiring additional information that does not meet the pass' terms and conditions (including for abuse of privileges, or misrepresentation of any information provided to Air Canada).
- The Flight Pass is non-transferable and can only be used by the purchasing Aeroplan member.
- This Flight Pass is non-refundable.



Sub Total	\$23.81
Tax 5%	\$1.19

## Anthony Fields

**From:** Air Canada <fpconfirmation@aircanada.ca>  
**Sent:** Thursday, August 11, 2016 10:29 PM  
**To:** Anthony Fields  
**Subject:** Air Canada - Electronic Ticket Itinerary/Receipt

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*



## Itinerary/Receipt

Electronic Ticketing confirmed. This is your official itinerary/receipt. We thank you for choosing Air Canada and look forward to welcoming you on board.



Seats have been pre-selected for you.  
Click on the button below to **see all seat options**  
and **change your seat(s)**



**Choose your seat(s)**



## Booking Information

**Booking Reference:** [REDACTED]

**Main Contact:**

Dr Anthony Fields  
[REDACTED]

**Customer Care**

Air Canada

1-888-247-2262

**Flight Arrivals and  
Departures**

1-888-422-7533

**Manage My Booking** (change, cancel, upgrade).

**Change Seats** get more seating options for my flight.

Purchase **Maple Leaf Lounge Access / Meal Vouchers**

Receive **Flight Status Notifications** directly to my email or mobile phone.

Check **Flight Arrivals and Departures**

**Check in online** and print my boarding pass.

## Flight Itinerary

Flight	From	To	Stops	Fare Type	Meal
AC8580	Edmonton International (AB) Tue 16-Aug 2016	Calgary (AB) Tue 16-Aug 2016 06:50	0	Flex, M	

06:00

Flight AC8580 is operated by AIR CANADA EXPRESS - JAZZ. Please check in directly at the AIR CANADA EXPRESS - JAZZ counter. Certain smaller carriers conduct airport operations through the ticketing counter of larger airlines. If you have any difficulty locating the appropriate counter, please ask an Air Canada agent for assistance.

AC8150  
Calgary (AB)  
Tue 16-Aug 2016  
15:25

Edmonton International  
(AB)  
Tue 16-Aug 2016  
16:15

Flex,  
M

Flight AC8150 is operated by AIR CANADA EXPRESS - JAZZ. Please check in directly at the AIR CANADA EXPRESS - JAZZ counter. Certain smaller carriers conduct airport operations through the ticketing counter of larger airlines. If you have any difficulty locating the appropriate counter, please ask an Air Canada agent for assistance.

## Passenger Information

Dr Anthony Fields Ticket Number:

Meal Preference: Normal  
Special Needs: None

## Flight Credit Summary

Calgary Commuter Flex 10 credits

2 Flight Credits

Taxes, fees, and charges included

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

## Important Information

All passengers are advised to view the [Travel documentation](#) page for important information on identification required for travel.

### Baggage Policy

[Carry-on baggage](#) | [Checked baggage](#)

### [Check-in and boarding times](#)

### Baggage Allowance and Fees

Prepare your checked and carry-on baggage with the help of our [Baggage Guide](#).

### [Carry-on Baggage](#)

On your Air Canada- or Air Canada Express-operated flight, you are entitled to 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15,5 x 21,5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Maximum weight for each item is 10 kg (22 lb). [View more details](#).

### [Checked Baggage](#)

Please see below for details on the bags you plan on checking at the baggage counter.

Flight: Edmonton International (AB) To Calgary (AB) - Flex

Regular Baggage Allowance

1st bag:  
Complimentary

2nd bag:  
\$35.00 CAD  
+ taxes<sup>TM</sup>  
per direction

Max Weight per bag: 23kg (50lb)

Max. Linear Dimensions per bag: 158cm (62in)



# AIR CANADA

DR ANTHONY FIELDS (Aeroplan Miles 714,645) [My Bookings](#) | [My Profile](#) | [Sign out](#)[Book](#) [Plan](#) [Fly](#) [Altitude](#)

## My Flight Pass

[Return to My Flight Passes](#)  
[View Flight Pass Bookings](#)

Calgary Commuter Flex 1.0 credits

Start Date: Sunday March 06, 2016  
 Expiry Date: Monday March 06, 2017  
 Owner: Anthony Fields  
 Company:  
 Status: Active

10

Credits  
Used

0

Flight Credits Remaining

Grand Total: 1,879.50 CAD (Taxes, fees, charges and surcharges included.)

### Passengers

### Booking History

### Options

#### Booking History

#### Search Options:

☒ View all Bookings☐ Search by Traveller Details:☐ Search by Passenger Last Name:☐ Search by Departure Date:  DD/MM/YYYY

SEARCH

2 credits = \$ 375.90 ✓

#### Booking History Results

[All](#) | [Future Bookings](#) | [Past Bookings](#) | [Cancelled Bookings](#)[Print](#) | [Download](#)AM55M  
(2 credit(s))115573727  
(12-Aug 2016)

A. FIELDS

16-Aug 2016  
16-Aug 2016Edmonton International  
(AB)  
Calgary (AB)Calgary (AB)  
Edmonton International  
(AB)[Rate this page](#)

[Email Receipt](#)[Print Receipt](#)

## Flight Pass Purchase Receipt

Your flight pass purchase is confirmed.

Please print this receipt for your reference.

Thank you for choosing Air Canada and we look forward to welcoming you on board.

### Flight Pass Information

Flight Pass Reference: [REDACTED]

#### Customer Care

Flight Pass Name: **Calgary Commuter Flex 10 credits**

Product Name: **Alberta Commuter Flex 10 credits - 10 credits**

Product ID: [REDACTED]

Start Date: **2016-03-06**

Expiry Date: **2017-03-06**

Exchange one credit per direction on the following routes.

Questions about your  
booking or Air Canada  
online services?  
1-888-247-2262

#### Online services

- [Manage my flight pass](#) (Book, View, Change and Cancel flights).

### Contact Information

Flight Pass Owner: **DR ANTHONY FIELDS**

Email address: [REDACTED]

Aeroplane Number: [REDACTED]

Phone Number: [REDACTED]

Fax Number: [REDACTED]

### Fare Quotes Details

#### Fare Summary

<b>Alberta Commuter Flex 10 credits - 10</b>	<b>Total Charge</b>	
<b>Taxes</b>	<b>1,790.00</b>	
Canada Goods and Services Tax (GST/HST #100092287 RT0001)	89.50	— 8.95 GST
<b>Total Taxes</b>	<b>89.50</b>	per credit
<b>Grand Total - Canadian Dollars</b>	<b>\$1,879.50</b>	

### Applicable Rules

All flight credits must be used and travel must be completed by **Monday March 06, 2017**.

#### Eligibility:

- The purchasing Aeroplane member must be a Canadian resident with a valid address in Canada, and must have a valid Aeroplane membership and password at time of purchase AND during the validity period of the Flight Pass. For new enrolments, the activation of the Aeroplane membership may take up to 72 hours.
- Travel agencies, wholesalers, consolidators, and other persons or entities engaged in the selling or distribution of air transportation or packages comprising air transportation are not eligible for the pass. Air Canada reserves the right at any time to determine and re-examine the eligibility of the purchasing Aeroplane member, as well as the right to cancel, modify or otherwise amend their eligibility requirements.
- Air Canada reserves the right, at any time, to verify the status of the purchasing Aeroplane member, including requiring additional information that does not meet the pass' terms and conditions (including for abuse of privileges, or misrepresentation of any information provided to Air Canada).
- The Flight Pass is non-transferable and can only be used by the purchasing Aeroplane member.
- This Flight Pass is non-refundable.

ASSOCIATED CAB ALTA LTD  
387 - 41 AVE NE (403) 299-1111  
INSIST ON THE PROFESSIONALS

DATE: 2016/08/16  
PICK-UP TIME: 14:03  
DROP-OFF TIME: 14:22  
TRIP ID: 0  
LOCATION: 873000-45024103707  
CAR NUMBER: 1180  
AUTH: PAY OK

FARE (\$): 36.00  
EXTRA (\$): 0.00  
SUBTTL (\$): 36.00

TIP (\$):

TOTAL (\$):

FOR ONLINE TAXI BOOKINGS VISIT  
OUR WEBSITE WWW.ASSOCIATEDCAB.CA

CUSTOMER'S COPY

GST# R128599776 ✓

Edmonton Airports

Can-T5J ZT2 Edmonton  
Tax Code CA5%

Exit Lane 15/08/16 16:47  
Receipt 013402

Short-term parking tkt

DL - No. 001890

16/08/16 04:50

16/08/16 16:47

Period 1d0h0'

(Tax) \$25.00

Total \$25.00

Payment Received  
\$25.00

Sub Total \$23.81  
Tax 5% \$1.19

fare 34.29

GST 1.71

## EXPENSE CLAIM for Board of Directors

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### HQCA EXPENSE CLAIM for BOARD OF DIRECTORS

**CLAIMANT:** J. DOUGLAS GILPIN

**DATE:** For the two months ending August 31, 2016

		CANADIAN FUNDS				
Date	Description of Expense (include # of kilometres)	TRAVEL EXPENSES				
		including airfare, accommodation, meals, taxis, transportation, parking, per diem, etc. Kilometres at \$0.505/km.				
		LOCAL	PROV.	Out of Prov.	GST	Total Amount Claimed
15-May-16	Hotel		214.24		10.30	224.54
15-Aug-16	Parking		39.00			39.00
15-Aug-16	Mileage (Home to Calgary roundtrip; 690km)		348.45			348.45
<b>TOTALS</b>		<b>0.00</b>	<b>601.69</b>	<b>0.00</b>	<b>10.30</b>	<b>611.99</b>

TOTAL CLAIM: 611.99

APPROVED BY: A. Fields, Chair, Board of Directors



**HYATT  
REGENCY**

Hyatt Regency Calgary  
700 Centre Street SE  
Calgary, AB T2G 5P6  
Ph: 403-717-1234  
Fax: 403-537-4444

**INVOICE**

Payee J Douglas Gilpin

Room No. [REDACTED]

Arrival 08-15-16

Departure 08-16-16

Page No. 1 of 1

Confirmation No. [REDACTED]

Folio Window 1

Group Name [REDACTED]

Folio No. [REDACTED]

Date	Description		Charges	Credits
08-15-16	- Sandstone Dinner Food	[REDACTED]	33.30	33.30
08-15-16	Regency Club Beverage	[REDACTED]	7.00	7.00
08-15-16	F&B GST 5.0%	[REDACTED]	0.35	0.35
08-15-16	Regency Club Beverage	[REDACTED]	14.00	14.00
08-15-16	F&B GST 5.0%	[REDACTED]	0.70	0.70
08-15-16	Accommodation	[REDACTED]	289.00	200.00
08-15-16	DMF Levy 3.0%	[REDACTED]	8.67	6.00
08-15-16	Alberta Room Tax 4.0%	[REDACTED]	11.91	8.24
08-15-16	Room - GST 5.0%	[REDACTED]	14.88	10.30
08-15-16	Parking Valet	[REDACTED]	39.00	39.00
08-16-16	[REDACTED]	[REDACTED]		418.81
<b>Total</b>			155.81	418.81

Guest Signature

**Balance**

0.00

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

**WE HOPE YOU ENJOYED YOUR STAY WITH US!**

Thank you for choosing Hyatt Regency Calgary. Your feedback is very important to us. For any comments regarding your stay, please feel free to contact our Manager on Duty via email at [QualityCALRC@hyatt.com](mailto:QualityCALRC@hyatt.com)

For inquiries concerning your bill please call 888-587-4589.

For the best rates available, please visit us at [www.hyattregencycalgary.com](http://www.hyattregencycalgary.com)

GST Tax Number: 859734659 RT 0002

Summary Invoice, please see front desk for eligibility details.

Please remit payment to:  
Hyatt Regency Calgary  
Balboa Hotels Ltd.  
PO Box 10104, STN A  
Toronto, ON  
M5W 2B1

<b>SUMMARY</b>		
Room Policy	214.00	214.24
Room	10.00	10.30
GST	224.00	
Parking	39.00	
	<u>263.00</u>	



## EXPENSE CLAIM for Board of Directors

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### HQCA EXPENSE CLAIM for BOARD OF DIRECTORS

**CLAIMANT:** **BRUCE HARRIES**

**DATE:** For the two months ending August 31, 2016

		CANADIAN FUNDS				
Date	Description of Expense (include # of kilometres)	TRAVEL EXPENSES				
		including airfare, accommodation, meals, taxis, transportation, parking, per diem, etc. Kilometres at \$0.505/km.				
		LOCAL	PROV.	Out of Prov.	GST	Total Amount Claimed
No expenses submitted.						
<b>TOTALS</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**TOTAL CLAIM:** 0.00

**APPROVED BY:** Not applicable

## EXPENSE CLAIM for Board of Directors

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### HQCA EXPENSE CLAIM for BOARD OF DIRECTORS

**CLAIMANT:** **TOBY JENKINS**

**DATE:** For the two months ending August 31, 2016

		CANADIAN FUNDS				
Date	Description of Expense (include # of kilometres)	TRAVEL EXPENSES				
		including airfare, accommodation, meals, taxis, transportation, parking, per diem, etc. Kilometres at \$0.505/km.				
		LOCAL	PROV.	Out of Prov.	GST	Total Amount Claimed
No expenses submitted.						
<b>TOTALS</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**TOTAL CLAIM:** 0.00

**APPROVED BY:** Not applicable

## EXPENSE CLAIM for Board of Directors

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### HQCA EXPENSE CLAIM for BOARD OF DIRECTORS

**CLAIMANT:** MARIE OWEN

**DATE:** For the two months ending August 31, 2016

		CANADIAN FUNDS				
Date	Description of Expense (include # of kilometres)	TRAVEL EXPENSES				
		including airfare, accommodation, meals, taxis, transportation, parking, per diem, etc. Kilometres at \$0.505/km.				
		LOCAL	PROV.	Out of Prov.	GST	Total Amount Claimed
No expenses submitted.						
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
<b>TOTALS</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**TOTAL CLAIM:** 0.00

**APPROVED BY:** Not applicable



### HQCA EXPENSE CLAIM for BOARD OF DIRECTORS

**DATE:** For the two months ending August 31, 2016

TOTAL CLAIM: 628.87

210, 811 - 14 Street NW Calgary, Alberta T2N 2A4 PH 403.297.8162 FX 403.297.8258 [www.hqca.ca](http://www.hqca.ca)

ALPHADUS BUSINESS RESOUR  
16304 86 STREET  
EDMONTON, AB. T5Y 3E4  
780-200-0630

RECEIPT  
GST NO. R122556194

SALE

REF#: 00000001

EXIT No. A1  
IN: 08/11/16 05:14  
OUT: 08/11/16 20:44  
DURATION: 0-15:30  
PAID: \$ 29.35  
GST INCLUDED

Batch #: 064  
✓ 08/11/16 07:19:16  
APPR CODE: 074967  
Trace: 1  
VISA Chip  
\*\*\*\*\*7680

AMOUNT \$60.00

APPROVED

REF. 5  
THANK YOU FOR  
YOUR VISIT

00 MyYYC

YYC

GST = 1.40

THANK YOU / MERCI  
CAPITAL TAX 711

CUSTOMER COPY

Co-op Taxi Line  
(780) 425-2525  
www.co-optaxi.com

Terminal 662/66233590  
Driver 5048  
✓ 16/08/11 17:19:33

CHIP CARD

A0000000031010  
8080008000  
Ref # 0010017570 C  
Auth # 080157

FARE : \$ PURCHASE 50.00  
TOTAL : \$ 50.00

GST: 2.38

fare: 47.62

APPROVED - THANK YOU  
(01-027)

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29 Jul 2016

Counsellor

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Invoice #

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PFEIFFER/IRENE MS

This is your Itinerary and Invoice. For airline tickets, this is your eticket.

Airline	Flight #	Origin	Destination	Depart Date	Depart Time	Arrival Date	Arrival Time	Cabin Class	Flying Time	Seats
Air Canada (Operated by AIR CANADA EXPRESS - JAZZ) DHC8 Dash 8- 300	8130	Calgary Intl Arpt (Calgary, AB)	Edmonton Intl Arpt (Edmonton, AB)	Thu Aug 11	7:00 AM	Thu Aug 11	7:53 AM	G-Flex	0:53	
Air Canada (Operated by AIR CANADA EXPRESS - JAZZ) DHC8 Dash 8- 400	8155	Edmonton Intl Arpt (Edmonton, AB)	Calgary Intl Arpt (Calgary, AB)	Thu Aug 11	7:30 PM	Thu Aug 11	8:21 PM	W-Flex	0:51	

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- Outside Canada & USA: please call collect 902-423-3806
- Email: [etc@maritimetravel.ca](mailto:etc@maritimetravel.ca)

AIR CANADA AIRFARE [REDACTED]	\$308.00
TAX ON AIRFARE INCLUDES 19.11 GST ✓	
TAX ON AIRFARE INCLUDES 74.25 OTHER	
TAX ON AIRFARE TOTAL	\$93.36
MARTVL NON-REFUNDABLE TRANSACTION FEE	\$45.00
TAX ON FEE (R103524823)	\$2.25
TOTAL DUE CAD	\$448.61
[REDACTED]	(\$401.36)
[REDACTED]	(\$47.25)
TOTAL PAID CAD	(\$448.61)
<hr/>	
BALANCE CAD	\$0.00

**For Emergency Travel Service:**

- For Canada & USA: please call 1-888-551-1181 or 902-423-3806
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- Email: [etc@maritimetravel.ca](mailto:etc@maritimetravel.ca)

## EXPENSE CLAIM for Board of Directors

The disclosure of expenses for the HQCA Board of Directors reflects our commitment to transparency and accountability, and our responsibility for the sound financial management of public funds. All expenses are in compliance with the HQCA's Allowable Expense Policy and is aligned with the Government of Alberta's Travel, Meal and Hospitality Expenses Policy, and Public Disclosure of Travel and Expenses Policy.

### HQCA EXPENSE CLAIM for BOARD OF DIRECTORS

**CLAIMANT:** Board expenses processed by K. Watkins

**DATE:** For the two months ending August 31, 2016

		CANADIAN FUNDS				
Date	Description of Expense (include # of kilometres)	TRAVEL EXPENSES				
		including airfare, accommodation, meals, taxis, transportation, parking, per diem, etc. Kilometres at \$0.505/km.				
		LOCAL	PROV.	Out of Prov.	GST	Total Amount Claimed
No expenses submitted.						
<b>TOTALS</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

TOTAL CLAIM: **0.00**

APPROVED BY: C. McBrien-Morrison, Executive Director