



## HQCA EXPENSE CLAIM for BOARD OF DIRECTORS

**DATE:** For the quarter ending September 30, 2017

TOTAL CLAIM: 683.08

210, 811 - 14 Street NW Calgary, Alberta T2N 2A4 PH 403.297.8162 FX 403.297.8258 [www.hqca.ca](http://www.hqca.ca)

HQCA.

AIRPORT TAXI SERVICE  
4608 101 ST.  
(7808907070)  
EDMONTON AB

DATE 2017/07/26  
TIME 0418 22:01:30  
INVOICE #  
RECEIPT NUMBER

PURCHASE  
TOTAL

\$65.00

APPROVED

AUTH# 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

GST#175/4536

## Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.  
Please bring your itinerary-receipt to the airport.

### Main Contact Information

**Name:** Mrs Deborah Apps

**E-mail:** [REDACTED]

**Payment:** [REDACTED]

**Customer Care**  
**Air Canada Reservations**  
1-888-247-2262

**Air Canada Flight Information**  
1-888-422-7533  
International Reservations

Alert me of flight changes  
Flight notification

**Booking reference: STRDB5**

396.90 ✓

### Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC320	Calgary (YYC)	Montreal Trudeau (YUL)	320	Economy (G)	Confirmed
	Mon 24-Jul 2017 12:00	Mon 24-Jul 2017 18:01			
Seat number(s) requested: [REDACTED]					
AC335	Montreal Trudeau (YUL)	Edmonton International (YEG)	320	Economy (V)	Confirmed
	Wed 26-Jul 2017 18:55	Wed 26-Jul 2017 21:25			
Seat number(s) requested: [REDACTED]					
AC8151	Edmonton International (YEG)	Calgary (YYC)	DH4	Economy (W)	Confirmed
	Thu 27-Jul 2017 15:35	Thu 27-Jul 2017 16:27			
Operated by: Air Canada Express-Jazz					
Seat number(s) requested: [REDACTED]					

## Passenger Information

Passenger: 1 Mrs Deborah Apps

Ticket number: [REDACTED]

Program number: [REDACTED]

## Purchase Summary

Passenger: 1 Ticket number [REDACTED]

### Date of issue

Fare Amount in Canadian dollars:

20-Jul 2017

(including navigational & other charges)

1,065.00

### Taxes, Fees & Charges

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)

15.15

Airport Improvement Fee - Canada (SQ)

30.00

**Total Fare in Canadian dollars:**

318.15A

### Options

Change fee in Canadian dollars

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)

75.00

3.75

Ticket particularities:

CAD1007.00 NONREF-BG:AC

\*Fare calculation:

24JUL17YYC AC YMQ Q23.00R388.00AC YEA Q23.00R470.00AC YYC  
Q12.00R149.00CAD1065.00 END ROE1.00 PD14.25CA43.06XG2.49XQ  
55.00SQ

Canadian tax registration numbers:

XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)

RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)

XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)

## Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional terms and conditions related to seat selection

Please read important information and notices regarding Air Canada's general conditions of carriage.



\_\_\_\_\_

11

**07-26-17**

07-27-17

1 of 1

מאמר זה נכתב על ידי ד"ר יעקב גרין, מנהל מרכז המחקר והייעוץ למערכת המשפט, משרד המשפטים, וד"ר אביחי שניידר, מנהל מרכז המחקר והייעוץ למערכת המשפט, משרד המשפטים.

## Folio No: [REDACTED]

08-11-17

Phone call to Matrix Oct 5:  
Regarding the breakfast charges for Ms. Apps and Dr. Fields, the Matrix staff could not locate an itemized receipt as their hotel was recently sold and document retention processes Signature: are in

$$\begin{array}{r} 21 \\ 149.00 \\ 4.47 \\ 6.14 \\ 7.67 \\ \hline 167.28 \end{array}$$

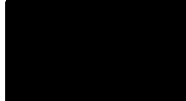
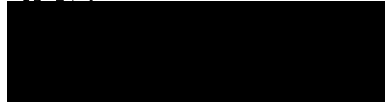
18.75  
2.00 tip  
3.15 juce  
23.90

Wire #3, 15 = \$21.55.  
10640 100th Avenue Edmonton, AB Canada T5J 398 Tel: (866) 465-8150 www.matrixedmonton.com

TRANSACTION RECORD

CALGARY POLICE SERVICE  
5111 47 STREET N.E T3J3R2  
CALGARY AB  
22969428  
GA2296942802

\*\*\*\* PURCHASE \*\*\*\*  
08-14-2017 18:32:56



RRN 001298040

Total \$30.00

(001) APPROVED-THANK YOU

Retain this copy for your  
records  
Customer copy

police information deck  
for re-appointment consideration

## EXPENSE CLAIM for Board of Directors

The disclosure of expenses for the HQCA Board of Directors reflects our commitment to transparency and accountability, and our responsibility for the sound financial management of public funds. All expenses are in compliance with the HQCA's Allowable Expense Policy and is aligned with the Government of Alberta's Travel, Meal and Hospitality Expenses Policy, and Public Disclosure of Travel and Expenses Policy.

### HQCA EXPENSE CLAIM for BOARD OF DIRECTORS

**CLAIMANT:** **BRUCE HARRIES**

**DATE:** For the quarter ending September 30, 2017

		CANADIAN FUNDS				
Date	Description of Expense (include # of kilometres)	TRAVEL EXPENSES				
		including airfare, accommodation, meals, taxis, transportation, parking, per diem, etc. Kilometres at \$0.505/km.				
		LOCAL	PROV.	Out of Prov.	GST	Total Amount Claimed
27-Sep-17	Taxi - Home to airport		23.67		1.18	24.85
27-Sep-17	Airfare - WestJet, Penticton to YYC roundtrip		274.12		13.71	287.83
27-Sep-17	Rental Car - Enterprise		85.53		4.28	89.81
28-Sep-17	Parking - office		10.00			10.00
<b>TOTALS</b>		<b>0.00</b>	<b>393.32</b>	<b>0.00</b>	<b>19.17</b>	<b>412.49</b>

TOTAL CLAIM: **412.49**

APPROVED BY: A. Fields, Chair, Board of Directors

Penticton, BC (YYF) → Calgary, AB (YYC)  
Wednesday, October 25

\$287.83  
CAD ^

### Booking summary

Penticton, BC (YYF) to Calgary, AB (YYC)

Depart: Wed Oct 25, 2017 - 3:00 PM

Arrive: Wed Oct 25, 2017 - 5:07 PM

✓ Flight details

### Price summary

✓ Air Transportation Charges (ATC)	\$267.00
✓ <u>Taxes, fees and charges</u>	\$20.83
Air Travellers Security Charge (ATSC)	\$7.12
Goods and Services Tax (GST)	\$13.71

Total due: \$287.83  
Including taxes and fees CAD

Close

Given Bruce is only requesting reimbursement for ~~Penticton~~ Penticton to Calgary flight, pulled comparable flight (West Jet, Wed. departure) for exact fare fees. flex fare

Please see above.

(Klu) Oct 5, 2017.

## EXPENSE CLAIM for Board of Directors

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### HQCA EXPENSE CLAIM for BOARD OF DIRECTORS

**CLAIMANT:** **MARIE OWEN**

**DATE:** For the quarter ending September 30, 2017

		CANADIAN FUNDS				
Date	Description of Expense (include # of kilometres)	TRAVEL EXPENSES				
		including airfare, accommodation, meals, taxis, transportation, parking, per diem, etc. Kilometres at \$0.505/km.				
		LOCAL	PROV.	Out of Prov.	GST	Total Amount Claimed
8-Sep-17	Mileage (630km; home to Calgary, return)		318.15			318.15
8-Sep-17	Hotel - Aloft		117.46		5.65	123.11
28-Sep-17	Mileage (630km; home to Calgary, return)		318.15			318.15
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
<b>TOTALS</b>		<b>0.00</b>	<b>753.76</b>	<b>0.00</b>	<b>5.65</b>	<b>759.41</b>

TOTAL CLAIM: **759.41**

APPROVED BY: A. Fields, Chair, Board of Directors

Aloft Calgary University  
2359 Banff Trail NW  
Calgary, AB T2M 4LZ  
Canada  
Tel: 403-289-1973 Fax: 403-282-1241



Marie Owen  
[Redacted]

Page Number : 1  
Guest Number : [Redacted]  
Folio ID : A  
08-SEP-17 16:31  
09-SEP-17 07:57  
1  
[Redacted]

Invoice Nbr : [Redacted]

Copy Tax Invoice

Tax ID : 893755702RT0001

Aloft Calgary Univ SEP-09-2017 08:00 JOCEUFK

Date	Reference	Description	Charges (CAD)	Credits (CAD)
08-SEP-17	RT221	Room Charge	109.65	
08-SEP-17	RT221	Goods And Services Tax (GST)	5.65	
08-SEP-17	RT221	Alberta Tourism Levy	4.52	
08-SEP-17	RT221	Destination Marketing Fee	3.29	
09-SEP-17	[Redacted]			-123.11

\*\* Total

123.11

-123.11

\*\*\* Balance

0.00

Continued on the next page

## EXPENSE CLAIM for Board of Directors

The disclosure of expenses for the HQCA Board of Directors reflects our commitment to transparency and accountability, and our responsibility for the sound financial management of public funds. All expenses are in compliance with the HQCA's Allowable Expense Policy and is aligned with the Government of Alberta's Travel, Meal and Hospitality Expenses Policy, and Public Disclosure of Travel and Expenses Policy.

### HQCA EXPENSE CLAIM for BOARD OF DIRECTORS

**CLAIMANT:** DR. ANTHONY FIELDS

**DATE:** For the quarter ending September 30, 2017

		CANADIAN FUNDS				
Date	Description of Expense (include # of kilometres)	TRAVEL EXPENSES				
		including airfare, accommodation, meals, taxis, transportation, parking, per diem, etc. Kilometres at \$0.505/km.				
		LOCAL	PROV.	Out of Prov.	GST	Total Amount Claimed
Jul. 2017	HQCA Edmonton office parking					15.00
Aug. 2017	HQCA Edmonton office parking					200.00
Sept. 2017	HQCA Edmonton office parking					165.00
Sept. 27, 2017	Airfare - Air Canada (September Board meeting)		456.25		22.81	479.06
Sept. 27, 2017	Hotel - Elan		180.03		8.57	188.60
Sept. 27, 2017	Taxi - Airport to hotel		38.10		1.90	40.00
Sept. 28, 2017	Taxi - Hotel to office		10.48		0.52	11.00
Sept. 28, 2017	Taxi - Office to airport		33.33		1.67	35.00
Sept. 28, 2017	Parking - Edmonton airport		32.38		1.62	34.00
<b>TOTALS</b>		<b>0.00</b>	<b>750.56</b>	<b>0.00</b>	<b>37.10</b>	<b>1,167.66</b>

TOTAL CLAIM: 1,167.66

APPROVED BY: J. Colville, Chair, Audit and Finance Committee

PARKING: HQCA OFFICE, 10405 JASPER AVE, EDMONTON

JULY 2017

**STANDARD LIFE  
PARKADE**

DATE 07/31/2017 MON TIME 18:30

\$ 15		\$15.00
TOTAL		\$15.00
CASH		\$15.00
CLERK 1	007617	00000



PARKING: HQCA OFFICE, 10405 JASPER AVE, EDMONTON

AUGUST 2017

**STANDARD LIFE  
PARKADE**

DATE 08/01/2017 TUE TIME 16:09

\$ 20	\$20.00
TOTAL	\$20.00
CASH	\$20.00
CLERK 1	007695 00000

**STANDARD LIFE  
PARKADE**

DATE 08/02/2017 WED TIME 14:23

\$ 25	\$25.00
TOTAL	\$25.00
CASH	\$25.00
CLERK 1	007745 00000

**STANDARD LIFE  
PARKADE**

DATE 08/03/2017 THU TIME 16:52

\$ 15	\$15.00
TOTAL	\$15.00
CASH	\$15.00
CLERK 1	007863 00000

**STANDARD LIFE  
PARKADE**

DATE 08/09/2017 WED TIME 16:29

\$ 45	\$45.00
TOTAL	\$45.00
CASH	\$45.00
CLERK 1	008102 00000

**STANDARD LIFE  
PARKADE**

DATE 08/08/2017 TUE TIME 13:50

\$ 15	\$15.00
TOTAL	\$15.00
CASH	\$15.00
CLERK 1	008001 00000

**STANDARD LIFE  
PARKADE**

DATE 08/10/2017 THU TIME 17:22

\$ 15	\$15.00
TOTAL	\$15.00
CASH	\$15.00
CLERK 1	008181 00000

**STANDARD LIFE  
PARKADE**

DATE 08/21/2017 MON TIME 11:39

\$ 10	\$10.00
TOTAL	\$10.00
CASH	\$10.00
CLERK 1	008626 00000

**STANDARD LIFE  
PARKADE**

DATE 08/22/2017 TUE TIME 15:45

\$ 40	\$40.00
TOTAL	\$40.00
CASH	\$40.00
CLERK 1	008747 00000

**STANDARD LIFE  
PARKADE**

DATE 08/30/2017 WED TIME 16:03

\$ 15	\$15.00
TOTAL	\$15.00
CASH	\$15.00
CLERK 1	009258 00000

STANDARD LIFE  
PARKADE

DATE 09/01/2017 FRI TIME 11:24

\$ 15	
TOTAL	\$15.00
CASH	\$15.00
CLERK 1	009373 00000

STANDARD LIFE  
PARKADE

DATE 09/05/2017 TUE TIME 16:10

\$ 35	
TOTAL	\$35.00
CASH	\$35.00
CLERK 1	009483 00000

\*\* REPRINT \*\*

STANDARD LIFE  
PARKADE

DATE 09/06/2017 WED TIME 17:07

\$ 40	
TOTAL	\$40.00
CASH	\$40.00
CLERK 1	009579 00000

STANDARD LIFE  
PARKADE

DATE 09/07/2017 THU TIME 16:28

\$ 20	
TOTAL	\$20.00
CASH	\$20.00
CLERK 1	009679 00000

STANDARD LIFE  
PARKADE

DATE 09/15/2017 FRI TIME 10:26

\$ 10	
TOTAL	\$10.00
CASH	\$10.00
CLERK 1	010185 00000

STANDARD LIFE  
PARKADE

DATE 09/18/2017 MON TIME 14:41

\$ 10	
TOTAL	\$10.00
CASH	\$10.00
CLERK 1	010329 00000

STANDARD LIFE  
PARKADE

DATE 09/19/2017 TUE TIME 15:51

\$ 25	
TOTAL	\$25.00
CASH	\$25.00
CLERK 1	010472 00000

STANDARD LIFE  
PARKADE

DATE 09/21/2017 THU TIME 17:48

\$ 10	
TOTAL	\$10.00
CASH	\$10.00
CLERK 1	010697 00000





## Booking Confirmation

Booking Reference: [REDACTED]

Date of issue: 26 Sep, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the **general conditions of carriage and applicable tariffs** that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

### - Depart

Economy Flex

Wednesday  
27 Sep, 2017

20:00  
**Edmonton**  
Edmonton Intl. (YEG), AB



20:53  
**Calgary**  
Calgary Intl. (YYC), AB

  
AC8155

0hr53  
Economy Q  
Operated by: Air Canada Express -  
Jazz | Q400

### - Return

Economy Flex

Thursday  
28 Sep, 2017

18:35  
**Calgary**  
Calgary Intl. (YYC), AB




19:25  
**Edmonton**  
Edmonton Intl. (YEG), AB

  
AC8154

0hr50  
Economy Q  
Operated by: Air Canada Express -  
Jazz | Q400

## Passengers

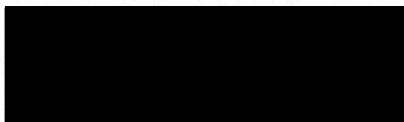
 **Anthony Fields**

Seats

Ticket Number



## Purchase summary



1adult

### Air Transportation Charges

Base Fare	358.00
Surcharges	24.00

### Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001	22.81
Air Travellers Security Charge	14.25
Airport Improvement Fee - Canada	60.00
Total airfare and taxes before options (per passenger)	\$479 <sup>06</sup>
Number of passengers	X 1
Total	\$479 <sup>06</sup>
GRAND TOTAL (Canadian dollars)	\$479 <sup>06</sup>



## Check-in and boarding gate deadlines

Within Canada

**90**  
minutes

### Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

**45**  
minutes<sup>1</sup>

### Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

**15**  
minutes

### Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.





## Check-out receipt

Name: Anthony Fields  
Check-in: Wednesday Sep 27, 2017  
Check-out: Thursday Sep 28, 2017  
Confirmation #: [REDACTED]  
Invoice number: [REDACTED]  
Invoice date: 28/09/2017  
Hotel Elan: GST # 809418080 RT0001

Unit assignment: [REDACTED]

Anthony Fields  
[REDACTED]

Date	Description of services	Cost(CAD)
27/09/2017	Unit [REDACTED] Alpine Queen Hotel Room - CAA/AAA Membership	166.50
Sub-total		166.50
A.T.L Tax		6.86
Eco fees		1.67
GST		8.57
DMF Fees		5.00
Total		188.60
[REDACTED]		188.60
Amount owing (CAD)		0.00

Customer signature: \_\_\_\_\_

GST# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton  
Tax Code CA5%

Exit Lane 28/09/17 19:57  
Receipt 048716

Short-term parking tkt

DL - No. 018935

27/09/17 18:57

28/09/17 19:57

Period 1d1h0'

(Tax) \$34.00

Total \$34.00

Payment Received  
[REDACTED] \$34.00

Sub Total \$32.38  
Tax 5% \$1.62

08E19D56 - 1/1

ASSOCIATED CAB ALTA LTD  
307 - 41 AVE NE (403) 299-1111  
INSIST ON THE PROFESSIONALS

DATE: 2017/09/28  
PICK-UP TIME: 08:16  
DROP-OFF TIME: 08:26

CAR NUMBER: 1842  
DRIVER: 387929  
AUTH: PAY OK

FARE (\$): 11.00  
EXTRA (\$): 0.00  
SUBTTL (\$): 11.00

TIP (\$):

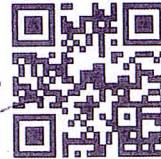
TOTAL (\$):

FOR ONLINE TAXI BOOKINGS VISIT  
OUR WEBSITE@WWW.ASSOCIATEDCAB.CA

CUSTOMER'S COPY

**ALLIED  
BLACK**  
LIMO & TAXI

Try our **ON-DEMAND** Taxi app  
Connecting you Directly with your Driver



alliedblack.com

SEP 27  
Any  
Driver A. B. [REDACTED] Date 09/27  
Car # 1867 Amount 40.00  
GST Included # \_\_\_\_\_

Driver # SM Car # 468  
To: \_\_\_\_\_  
From: \_\_\_\_\_  
Date: SEP 28/17 Amount: 35/-  
GST# \_\_\_\_\_

## EXPENSE CLAIM for Board of Directors

The disclosure of expenses for the HQCA Board of Directors reflects our commitment to transparency and accountability, and our responsibility for the sound financial management of public funds. All expenses are in compliance with the HQCA's Allowable Expense Policy and is aligned with the Government of Alberta's Travel, Meal and Hospitality Expenses Policy, and Public Disclosure of Travel and Expenses Policy.

### HQCA EXPENSE CLAIM for BOARD OF DIRECTORS

**CLAIMANT:** Board expenses processed by K. Watkins

**DATE:** For the quarter ending September 30, 2017

		CANADIAN FUNDS				
Date	Description of Expense (include # of kilometres)	TRAVEL EXPENSES				
		including airfare, accommodation, meals, taxis, transportation, parking, per diem, etc. Kilometres at \$0.505/km.				
		LOCAL	PROV.	Out of Prov.	GST	Total Amount Claimed
28-Sep-17	Board meeting breakfast	101.00			5.05	106.05
28-Sep-17	Board meeting lunch	193.00			9.65	202.65
						0.00
						0.00
						0.00
						0.00
						0.00
<b>TOTALS</b>		<b>294.00</b>	<b>0.00</b>	<b>0.00</b>	<b>14.70</b>	<b>308.70</b>

TOTAL CLAIM: 308.70

APPROVED BY: C. McBrien-Morrison, Executive Director

indulge | CATERING

Indulge Catering Inc.

3, 5524 1A St. SW, Calgary, AB  
T2H 0E7, Canada  
403-229-9029  
www.indulgecatering.com

Invoice  
047533

Health Quality Council of Alberta  
210, 811-14 Street NW  
Calgary AB T2N 2A4

Health Quality Council of Alberta  
Kristina Watkins  
403-521-7102

PO Number

GST#

Date

817489586RT0001

September 28, 2017

Quantity	Description	Price	Disc	Extension
1	[REDACTED]			
1	[REDACTED]			
1	[REDACTED]			
1	[REDACTED]			
1	Function Date-- Thursday September 28	0.00		0.00
8	Moroccan Chicken & Warm Couscous with Almond, Mixed Greens Salad with MBV Dessert	21.00		168.00
1	Delivery Out of Core - 12:00pm	25.00		25.00
1	Function Date-- Thursday Sept 28/17	0.00		0.00
8	Savoury Cold Breakfast Seasonal Fresh Fruit	9.50		76.00
1	Delivery Out of Core - 7:30am - 8:15am	25.00		25.00

*Urban Grub is turning Every Day Dinners into Exceptional Experiences  
Check it out @urbangrub.ca*

Subtotal: 671.50

GST: 33.58

Invoice Total: 705.08

Amount Paid: 0.00

**Amount Owning: 705.08**

**Terms: 30 days net. Credit card payments only accepted up to 3 days after event.  
Maximum credit card payment \$1500 unless arranged in advance of event.  
Overdue balances are subject to interest at 24% per annum compounded monthly.**